

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT
 7150 La Palma Avenue
 December 2, 2008
 5:30 p.m. Library Board Room

**(Distributed agenda information viewable/obtainable in Administration Office.
 Agenda and Minutes at www.buenaparklibrary.org)**

		LAA	PMG	DM	RN	DS
CALL TO ORDER	_____					
PLEDGE OF ALLEGIANCE						
ROLL CALL	Present	___	___	___	___	___
	Absent	___	___	___	___	___
	Also	___	___	___	___	___
 I. ACTION ON MINUTES						
a) Regular Meeting of November 4, 2008	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
 II. CORRESPONDENCE						
a) Patrons' Suggestions from individuals requesting purchase of materials or proposing changes to Library operations						
b) Management Team Minutes						
 III. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR						
a) Revenue - \$522,589.20 and Expenditure - \$1,007,538.50 Report as of November 2008						
b) Monthly Statistical Report for November 2008						
 IV. UNFINISHED BUSINESS						
a) Proposed Revisions to Employee Handbook Section on Leaves of Absences Regarding Kin Care and Domestic Violence/Sexual Assault	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
b) LAFCO Update						

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		LAA	PMG	DM	RN	DS
V.	NEW BUSINESS					
a)	Election of Officers					
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
b)	Approve Library Closure February 9, 2008 for Staff Development Day					
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
c)	Approve Resolution #008-4 to Commence Employer Paid Member Contributions (EPMC)					
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
VI.	ORAL COMMUNICATION					
a)	From Public concerning non-agenda items					
b)	Board Members' Reports on conferences attended or meetings scheduled					
c)	Volunteer Guild Report					
d)	Director's Report					
	1) Items of interest to the Board					
	2) Youth Services Activity Report					
VII.	FUTURE AGENDA ITEMS					
VIII.	CONSENT CALENDAR					
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

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All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

a) Approve Unpaid November Bills Detail

b) Personnel Matters

1. New hire of F/T Business Officer, Victoria Sanders-Victor, at Step 1 on the Salary Scale effective November 17, 2008.
2. Resignation of F/T Business Officer, Kathy McClelland, on November 30, 2008.
3. Merit increase for P/T Library Clerk, Cindy Morales, to Step 5 on the Salary Scale effective November 22, 2008.
4. Merit increase for F/T Support Services Manager, Mary McCasland, to Step 7 on the Salary Scale effective December 1, 2008.

		LAA	PMG	DM	RN	DS
ADJOURNMENT	_____	___	___	___	___	___
	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___