

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE
 BUENA PARK LIBRARY DISTRICT
 7150 La Palma Avenue
 January 3, 2006
 5:30 p.m. Library Board Room

LAA PMG DM RN DS

CALL TO ORDER _____

PLEDGE OF ALLEGIANCE

ROLL CALL	Present	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Also	_____	_____	_____	_____	_____

I. ACTION ON MINUTES

a) Regular Meeting of December 6, 2005	Motion	_____	_____	_____	_____	_____
	Second	_____	_____	_____	_____	_____
	Ayes	_____	_____	_____	_____	_____
	Noes	_____	_____	_____	_____	_____
	Absent	_____	_____	_____	_____	_____
	Abstain	_____	_____	_____	_____	_____

II. CORRESPONDENCE

- a) Patrons' Suggestions from individuals requesting purchase of materials or proposing changes to Library operations
- b) Management Team Minutes

III. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) YTD Revenue Report – Revenues as of December 15, 2005 - \$500,498
- b) Expenditures Report - Expenditures as of December 15, 2005 - \$764,224
- c) Monthly Statistical Report

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IV. NEW BUSINESS

a)	Mid Year Plan of Service Review	Motion	___	___	___	___	___
		2nd	___	___	___	___	___
		Ayes	___	___	___	___	___
		Noes	___	___	___	___	___
		Absent	___	___	___	___	___
		Abstain	___	___	___	___	___
b)	Mid Year Budget Review	Motion	___	___	___	___	___
		2nd	___	___	___	___	___
		Ayes	___	___	___	___	___
		Noes	___	___	___	___	___
		Absent	___	___	___	___	___
		Abstain	___	___	___	___	___
c)	Authorize transfer of \$25,000 from General Fund to Capital Reserve Fund	Motion	___	___	___	___	___
		2nd	___	___	___	___	___
		Ayes	___	___	___	___	___
		Noes	___	___	___	___	___
		Absent	___	___	___	___	___
		Abstain	___	___	___	___	___
d)	Presentation of Library Promotion DVD						

V. ORAL COMMUNICATION

- a) From Public concerning non-agenda items
- b) Board Members' Reports on conferences attended or meetings scheduled
- c) Volunteer Guild Report
- d) Director's Report
 - 1) Items of interest to the Board
 - 2) Children's Department Activity Report

VI. FUTURE AGENDA ITEMS

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VII. CONSENT CALENDAR

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

a) Approve Claims Request Number 629-06

b) Personnel Matters

1. Merit increase for Daniel Macri, P/T Page, to Step 2 on the Salary Scale effective December 23, 2005.
2. Merit increase for Maribel Morales, P/T Library Clerk I, to Step 2 on the Salary Scale effective December 23, 2005
3. Merit increase for F/T Administrative Assistant, Paula Riley, to Step 7 on the Salary Scale effective December 23, 2005.
4. Merit increase for P/T Library Clerk I, Erin Sandhoefner, to Step 3 on the Salary Scale effective December 23, 2005.
5. Merit increase for P/T Library Clerk I, Joseph Famolaro, to Step 2 on the Salary Scale effective January 6, 2006.
6. New hire P/T Page, Gene Mijares, at Step 1 on the Salary Scale effective December 8, 2005.
7. Promotion of P/T Page, Vince Tannahill, to Library Clerk I at Step 1 on the Salary Scale effective January 6, 2006.

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ADJOURNMENT

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___