

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT
 7150 La Palma Avenue

July 1, 2008

5:30 p.m. Library Board Room

**(Distributed agenda information viewable/obtainable in Administration Office.
 Agenda and Minutes at www.buenaparklibrary.org)**

| | | LAA | PMG | DM | RN | DS |
|--|---------|-----|-----|-----|-----|-----|
| CALL TO ORDER | _____ | | | | | |
| PLEDGE OF ALLEGIANCE | | | | | | |
| ROLL CALL | Present | ___ | ___ | ___ | ___ | ___ |
| | Absent | ___ | ___ | ___ | ___ | ___ |
| | Also | ___ | ___ | ___ | ___ | ___ |
| I. ACTION ON MINUTES | | | | | | |
| a) Regular Meeting of June 3, 2008 | Motion | ___ | ___ | ___ | ___ | ___ |
| | 2nd | ___ | ___ | ___ | ___ | ___ |
| | Ayes | ___ | ___ | ___ | ___ | ___ |
| | Noes | ___ | ___ | ___ | ___ | ___ |
| | Absent | ___ | ___ | ___ | ___ | ___ |
| | Abstain | ___ | ___ | ___ | ___ | ___ |
| II. CORRESPONDENCE | | | | | | |
| a) Patrons' Suggestions from individuals requesting purchase of materials or proposing changes to Library operations | | | | | | |
| b) Management Team Minutes | | | | | | |
| III. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR | | | | | | |
| a) YTD Revenue Report - Revenues as of June 15, 2008 – \$2,206,094 | | | | | | |
| b) Expenditures Report - Expenditures as of June 15, 2008 - \$2,441,808 | | | | | | |
| c) Monthly Statistical Reports for June 2008 | | | | | | |
| IV. UNFINISHED BUSINESS | | | | | | |
| a) Revised Wording to Employee Handbook Section on Unlawful Harassment | Motion | ___ | ___ | ___ | ___ | ___ |
| | 2nd | ___ | ___ | ___ | ___ | ___ |
| | Ayes | ___ | ___ | ___ | ___ | ___ |
| | Noes | ___ | ___ | ___ | ___ | ___ |
| | Absent | ___ | ___ | ___ | ___ | ___ |
| | Abstain | ___ | ___ | ___ | ___ | ___ |

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V. NEW BUSINESS

| | | | | | | | |
|----|---|--|-----|-----|-----|-----|-----|
| a) | Resolution No. 008-3 Authorizing Pre-approved Warrants (“weekly” items) | Motion 2nd Ayes Noes Absent Abstain | ___ | ___ | ___ | ___ | ___ |
| | | | LAA | PMG | DM | RN | DS |
| b) | Approve 2008-2009 Agreement for Professional Services with Miller, Brown & Dannis | Motion 2nd Ayes Noes Absent Abstain | ___ | ___ | ___ | ___ | ___ |
| c) | Review of Past Year’s Plan of Service (goals) Highlights of 2007-2008 | Motion 2nd Ayes Noes Absent Abstain | ___ | ___ | ___ | ___ | ___ |
| d) | Plan of Service (goals) for New Fiscal Year 2008-2009 | Motion 2nd Ayes Noes Absent Abstain | ___ | ___ | ___ | ___ | ___ |

VI. ORAL COMMUNICATION

- a) From Public concerning non-agenda items
- b) Board Members’ Reports on conferences attended or meetings scheduled
- c) Volunteer Guild Report
- d) Director’s Report
 - 1) Items of interest to the Board
 - 2) Youth Services Activity Report

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VII. FUTURE AGENDA ITEMS

LAA PMG DM RN DS

VIII. CONSENT CALENDAR

| | | | | | |
|---------|-----|-----|-----|-----|-----|
| Motion | --- | --- | --- | --- | --- |
| 2nd | --- | --- | --- | --- | --- |
| Ayes | --- | --- | --- | --- | --- |
| Noes | --- | --- | --- | --- | --- |
| Absent | --- | --- | --- | --- | --- |
| Abstain | --- | --- | --- | --- | --- |

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

a) Approve Claims Request Number 659-08

b) Personnel Matters

1. Resignation of F/T Public Services Manager, Kathleen Wade, effective February 29, 2008.
2. Merit increase for P/T Library Clerk I, Sarah Anderson, to Step 8 on the Salary Scale effective June 28, 2008.
3. Merit increase for F/T Librarian I, Phyllis Nisle, to Step 6 on the Salary Scale effective July 2, 2008.
4. Merit increase for P/T Library Clerk I, Julie Watson, to Step 9 on the Salary Scale effective July 16, 2008.
5. Merit increase for P/T Library Clerk I, Josephine Flordelis, to Step 4 on the Salary Scale effective July 19, 2008.
6. Merit increase for P/T Library Clerk I, Chantell Martinez, to Step 4 on the Salary Scale effective July 19, 2008.

LAA PMG DM RN DS

ADJOURNMENT _____

| | | | | | |
|--------|-----|-----|-----|-----|-----|
| Motion | --- | --- | --- | --- | --- |
| 2nd | --- | --- | --- | --- | --- |
| Ayes | --- | --- | --- | --- | --- |
| Noes | --- | --- | --- | --- | --- |
| Absent | --- | --- | --- | --- | --- |

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Abstain _____