

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT
 7150 La Palma Avenue

March 4, 2008

5:30 p.m. Library Board Room

**(Distributed agenda information viewable/obtainable in Administration Office.
 Agenda and Minutes at www.buenaparklibrary.org)**

LAA PMG DM RN DS

CALL TO ORDER _____

PLEDGE OF ALLEGIANCE

ROLL CALL

| | | | | | |
|---------|-----|-----|-----|-----|-----|
| Present | ___ | ___ | ___ | ___ | ___ |
| Absent | ___ | ___ | ___ | ___ | ___ |
| Also | ___ | ___ | ___ | ___ | ___ |

I. ACTION ON MINUTES

a) Regular Meeting of
 February 5, 2008

| | | | | | |
|---------|-----|-----|-----|-----|-----|
| Motion | ___ | ___ | ___ | ___ | ___ |
| 2nd | ___ | ___ | ___ | ___ | ___ |
| Ayes | ___ | ___ | ___ | ___ | ___ |
| Noes | ___ | ___ | ___ | ___ | ___ |
| Absent | ___ | ___ | ___ | ___ | ___ |
| Abstain | ___ | ___ | ___ | ___ | ___ |

II. CORRESPONDENCE

- a) Patrons' Suggestions from individuals requesting purchase of materials or proposing changes to Library operations
- b) Management Team Minutes

III. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) YTD Revenue Report - Revenues as of February 15, 2008 – \$1,393,413
- b) Expenditures Report - Expenditures as of February 15, 2008 - \$1,604,146
- c) Monthly Statistical Reports for February 2008

IV. NEW BUSINESS

a) Approve Updated Master
 Agreement for Petty Cash
 Account

| | | | | | |
|---------|-----|-----|-----|-----|-----|
| Motion | ___ | ___ | ___ | ___ | ___ |
| 2nd | ___ | ___ | ___ | ___ | ___ |
| Ayes | ___ | ___ | ___ | ___ | ___ |
| Noes | ___ | ___ | ___ | ___ | ___ |
| Absent | ___ | ___ | ___ | ___ | ___ |
| Abstain | ___ | ___ | ___ | ___ | ___ |

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| | | LAA | PMG | DM | RN | DS |
|---|---------|-----|-----|-----|-----|-----|
| b) Recommendation to Move Accounting Responsibilities from County to District | Motion | ___ | ___ | ___ | ___ | ___ |
| | 2nd | ___ | ___ | ___ | ___ | ___ |
| | Ayes | ___ | ___ | ___ | ___ | ___ |
| | Noes | ___ | ___ | ___ | ___ | ___ |
| | Absent | ___ | ___ | ___ | ___ | ___ |
| | Abstain | ___ | ___ | ___ | ___ | ___ |

V. ORAL COMMUNICATION

- a) From Public concerning non-agenda items
- b) Board Members' Reports on conferences attended or meetings scheduled
- c) Volunteer Guild Report
- d) Director's Report
 - 1) Items of interest to the Board
 - 2) Children's Department Activity Report

VI. FUTURE AGENDA ITEMS

LAA PMG DM RN DS

VII. CONSENT CALENDAR

| | | | | | |
|---------|-----|-----|-----|-----|-----|
| Motion | ___ | ___ | ___ | ___ | ___ |
| 2nd | ___ | ___ | ___ | ___ | ___ |
| Ayes | ___ | ___ | ___ | ___ | ___ |
| Noes | ___ | ___ | ___ | ___ | ___ |
| Absent | ___ | ___ | ___ | ___ | ___ |
| Abstain | ___ | ___ | ___ | ___ | ___ |

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

- a) Approve Claims Request Number 655-08
- b) Personnel Matters
 - 1. Merit increase for P/T Library Clerk, Josepha Barendrecht, to Step 9 on the Salary Scale effective March 8, 2008.
 - 2. Merit increase for P/T Library Page, Christine Ha, to Step 4 on the Salary Scale effective March 13, 2008.

