

AGENDA  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 OF THE BUENA PARK LIBRARY DISTRICT  
 7150 La Palma Avenue

May 6, 2008

5:30 p.m. Library Board Room

\*\*(Distributed agenda information viewable/obtainable in Administration Office.  
 Agenda and Minutes at [www.buenaparklibrary.org](http://www.buenaparklibrary.org))\*\*

LAA    PMG DM    RN    DS

CALL TO ORDER \_\_\_\_\_

PLEDGE OF ALLEGIANCE

ROLL CALL

|         |     |     |     |     |     |
|---------|-----|-----|-----|-----|-----|
| Present | ___ | ___ | ___ | ___ | ___ |
| Absent  | ___ | ___ | ___ | ___ | ___ |
| Also    | ___ | ___ | ___ | ___ | ___ |

I. ACTION ON MINUTES

a) Regular Meeting of  
 April 1, 2008

2nd

|         |     |     |     |     |     |
|---------|-----|-----|-----|-----|-----|
| Motion  | ___ | ___ | ___ | ___ | ___ |
| Ayes    | ___ | ___ | ___ | ___ | ___ |
| Noes    | ___ | ___ | ___ | ___ | ___ |
| Absent  | ___ | ___ | ___ | ___ | ___ |
| Abstain | ___ | ___ | ___ | ___ | ___ |

II. CORRESPONDENCE

- a) Patrons' Suggestions from individuals requesting purchase of materials or proposing changes to Library operations
- b) Management Team Minutes

III. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) YTD Revenue Report - Revenues as of April 15, 2008 – \$1,566,777
- b) Expenditures Report - Expenditures as of April 15, 2008 - \$2,029,282
- c) Monthly Statistical Reports for April 2008

IV. NEW BUSINESS

- a) Discussion of Analysis of Draft Budget and Projected Income
- b) Review of Cost of Living Adjustment for Library Staff

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|    |   | LAA    | PMG | DM  | RN  | DS  |     |
|----|---|--------|-----|-----|-----|-----|-----|
| c) | Approve Engagement Letter<br>for Auditing Services for Year<br>Ended June 30, 2008 With<br>Charles Z. Fedak & Co. | Motion | ___ | ___ | ___ | ___ |     |
|    |   | 2nd    | ___ | ___ | ___ | ___ |     |
|    |   | Ayes   | ___ | ___ | ___ | ___ | ___ |
|    |   | Noes   | ___ | ___ | ___ | ___ | ___ |
|    |   | Absent | ___ | ___ | ___ | ___ | ___ |
|    | Abstain   | ___    | ___ | ___ | ___ | ___ |     |
| d) | Resolution No. 008-1<br>Approving Adoption of<br>California Public Employees'<br>Deferred Compensation Plan       | Motion | ___ | ___ | ___ | ___ |     |
|    |   | 2nd    | ___ | ___ | ___ | ___ |     |
|    |   | Ayes   | ___ | ___ | ___ | ___ | ___ |
|    |   | Noes   | ___ | ___ | ___ | ___ | ___ |
|    |   | Absent | ___ | ___ | ___ | ___ | ___ |
|    | Abstain   | ___    | ___ | ___ | ___ | ___ |     |
| e) | Proposed Revisions to Employee<br>Handbook Sections on<br>Employer-Employee Relations<br>and Hiring               | Motion | ___ | ___ | ___ | ___ |     |
|    |   | 2nd    | ___ | ___ | ___ | ___ |     |
|    |   | Ayes   | ___ | ___ | ___ | ___ | ___ |
|    |   | Noes   | ___ | ___ | ___ | ___ | ___ |
|    |   | Absent | ___ | ___ | ___ | ___ | ___ |
|    | Abstain   | ___    | ___ | ___ | ___ | ___ |     |

V. ORAL COMMUNICATION

- a) From Public concerning non-agenda items
- b) Board Members' Reports on conferences attended or meetings scheduled
- c) Volunteer Guild Report
- d) Director's Report
  - 1) Items of interest to the Board
  - 2) Children's Department Activity Report

VI. FUTURE AGENDA ITEMS

LAA    PMG    DM    RN    DS

VII. CONSENT CALENDAR

|         |     |     |     |     |     |
|---------|-----|-----|-----|-----|-----|
| Motion  | ___ | ___ | ___ | ___ | ___ |
| 2nd     | ___ | ___ | ___ | ___ | ___ |
| Ayes    | ___ | ___ | ___ | ___ | ___ |
| Noes    | ___ | ___ | ___ | ___ | ___ |
| Absent  | ___ | ___ | ___ | ___ | ___ |
| Abstain | ___ | ___ | ___ | ___ | ___ |

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*All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.*

- a) Approve Claims Request Number 657-08
- b) Personnel Matters
  1. New Hire Public Services Manager, Patricia Rivera, to Step 1 on the Salary Scale effective April 16, 2008.
  2. Merit increase for P/T Library Clerk I, Katrina Lacerna, to Step 4 on the Salary Scale effective April 27, 2008.
  3. Promotion of P/T Page, Daniel Macri, to P/T Library Clerk I at Step 1 on the Salary Scale effective May 8, 2008.

|             |       |         | LAA | PMG | DM  | RN  | DS  |
|-------------|-------|---------|-----|-----|-----|-----|-----|
| ADJOURNMENT | _____ | Motion  | ___ | ___ | ___ | ___ | ___ |
|             |       | 2nd     | ___ | ___ | ___ | ___ | ___ |
|             |       | Ayes    | ___ | ___ | ___ | ___ | ___ |
|             |       | Noes    | ___ | ___ | ___ | ___ | ___ |
|             |       | Absent  | ___ | ___ | ___ | ___ | ___ |
|             |       | Abstain | ___ | ___ | ___ | ___ | ___ |