

AGENDA
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE BUENA PARK LIBRARY DISTRICT
 7150 La Palma Avenue

October 6, 2009

5:30 p.m. Library Board Room

**(Distributed agenda information viewable/obtainable in Administration Office.
 Agenda and Minutes at www.buenaparklibrary.org)**

		LAA	PMG	DM	RN	DS
CALL TO ORDER	_____					
PLEDGE OF ALLEGIANCE						
ROLL CALL	Present	___	___	___	___	___
	Absent	___	___	___	___	___
	Also	___	___	___	___	___
I. ACTION ON MINUTES						
a) Regular Meeting of September 1, 2009	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
II. CORRESPONDENCE						
a) Patrons' Suggestions from individuals requesting purchase of materials or proposing changes to Library operations						
b) Management Team Minutes						
III. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR						
a) Revenue - \$86,837.90 and Expenditure - \$536,508.82 Report as of September 2009 Memo Re: 2008/2009 Buena Park Redevelopment Income						
b) Monthly Statistical Report for September 2009						
IV. UNFINISHED BUSINESS						
a) Polaris Go Live Update						

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		LAA	PMG	DM	RN	DS
b)	Polaris Contract Addendum	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
V. NEW BUSINESS						
a)	Proposed Revisions to Employee Handbook on Employee Conduct	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
b)	Approve Updated System Services Manager Job Description	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
c)	Approve Updated Administrative Assistant Job Description	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___
d)	Resolution 009-5 and Agreement to Invest District Funds in County Investment Pool	Motion	___	___	___	___
		2nd	___	___	___	___
		Ayes	___	___	___	___
		Noes	___	___	___	___
		Absent	___	___	___	___
		Abstain	___	___	___	___

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			LAA	PMG	DM	RN	DS
e)	A Resolution Approving the Form of A Purchase and Sale Agreement and Related Documents With Respect to the Sale of the Seller's Noes	Motion	___	___	___	___	___
		2nd	___	___	___	___	___
		Ayes	___	___	___	___	___
		___	___	___	___	___	___
	Proposition 1A Receivable From the State; and Directing and Authorizing Certain Other Actions In Connection Therewith (Resolution 009-6)	Absent	___	___	___	___	___
		Abstain	___	___	___	___	___

VI. ORAL COMMUNICATION

- a) From Public concerning non-agenda items
- b) Board Members' Reports on conferences attended or meetings scheduled
- c) Volunteer Guild Report
- d) Director's Report
 - 1) Items of interest to the Board
 - 2) Youth Services Activity Report

VII. FUTURE AGENDA ITEMS

			LAA	PMG	DM	RN	DS
VIII.	CONSENT CALENDAR	Motion	___	___	___	___	___
		2nd	___	___	___	___	___
		Ayes	___	___	___	___	___
		Noes	___	___	___	___	___
		Absent	___	___	___	___	___
		Abstain	___	___	___	___	___

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

- a) Unpaid Bills Detail September 2009

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b) Personnel Matters

1. Resignation of P/T Page, Christine Ha, effective August 12, 2009
2. Resignation of P/T Page, Grace Park, effective September 9, 2009
3. New Hire, F/T Systems Services Manager, Vicki J. Terbovich, at Step 7 on the Salary Scale, effective November 3, 2009.

IX. CLOSED SESSION

a) Personnel Matters

(Pursuant to Gov. Code Section 54957)

- public employee discipline
- Librarian I

			LAA	PMG	DM	RN	DS
ADJOURNMENT	_____	Motion	___	___	___	___	___
		2nd	___	___	___	___	___
		Ayes	___	___	___	___	___
		Noes	___	___	___	___	___
		Absent	___	___	___	___	___
		Abstain	___	___	___	___	___

