

MINUTES  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE  
BUENA PARK LIBRARY DISTRICT  
April 4, 2006

AGENDA		A L I B R A N D I	G A N E R	M I L L E R	N I C C U M	S A L T S	MINUTES
CALL TO ORDER							President Niccum called the meeting to order at 5:30 p.m.
PLEDGE OF ALLEGIANCE							President Niccum led the flag salute.
ROLL CALL	Present Absent Also	X	X	X	X	X	Trustee Ganer not present for roll call but is expected. Louise S. Mazerov, Library Director
I. ACTION ON MINUTES a) Regular Meeting of March 7, 2006	Motion Second Ayes Noes Absent Abstain	X X		X X	X	X	Motion by Trustee Miller seconded by Trustee Alibrandi to approve the minutes of regular meeting of March 7, 2006 meeting. Trustee Salts abstained from voting. The minutes were approved unanimously.
II. CORRESPONDENCE a) Patrons' Suggestions from individuals requesting purchase of materials or proposing changes to Library operations  b) Management Team Minutes							No discussion.  No discussion.
III. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR a) YTD Revenue Report - Revenues as of March 15, 2006 - \$1,236,497  b) Expenditures Report Expenditures as of - March 15, 2006 - \$1,293,114  c) Monthly Statistical Report							No discussion.  No discussion.  No discussion.
IV. NEW BUSINESS a) National Library Week Proclamation  b) Determine Alternate Date for July Board Meeting	Motion Second Ayes Noes Absent Abstain	X	X	X X	X	X X	Motion by Trustee Miller seconded by Trustee Salts to approve the National Library Week Proclamation. Proclamation approved unanimously.  Trustee Miller stated will be teaching evenings from July 3rd Monday through Thursday so will be unavailable and

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<p>c).....Report on CALTAC Meeting</p> <p>d) Report on PLA Conference</p>	<p>Motion Second Ayes Noes Absent Abstain</p>						<p>therefore won't participate in discussion. Trustee Alibrandi not sure of summer travel plans yet. Trustee Salts will be gone from July 5<sup>th</sup> through July 25<sup>th</sup>. Tentatively set June 28<sup>th</sup> as alternate date for meeting, but it was decided to delay final decision until Director Mazerov or Robert Housley, Business Officer, could determine whether meeting had to be held.</p> <p>Director Mazerov reported to Board on attendance at the CALTAC meeting and provided them with handouts distributed. President Niccum noted that Trustee Ganer arrived at 5:42 pm.</p> <p>Director Mazerov reported to Board regarding the PLA Conference she and Kathleen Wade, Public Services Manager, attended in Boston.</p>
<p>V. ORAL COMMUNICATION</p> <p>a) From Public concerning non-agenda items</p> <p>b) Board Members' Reports on conferences attended or meetings scheduled</p>							<p>No discussion.</p> <p>Trustee Ganer brought invitation for April 28<sup>th</sup> dedication of the Cypress College Library and extended invite to all present. Trustee Salts noted that Robert Housley, Business Officer, was selected as Principal for a Day at Dysinger School through Rotary. President Niccum noted, as reflected in the Management Minutes, he and Director Mazerov met last month with representatives of the Orange County, Fullerton, and Anaheim libraries to discuss the realignment of boundaries. Our position is that we understand the rationale but do not want to have a cost incurred when losing money. Joe Felz, representing the Fullerton City Manager, said would take back to City Council and at some future date would be a matter for Council agenda and we might go and</p>

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<p>c) Volunteer Guild Report</p> <p>d) Director's Report 1. Items of interest to the Board</p>							<p>speak to that issue. On a one-time basis not a lot of money but in the long run is going to be an ongoing and lasting detriment to our resources.</p> <p>Luann O'Hara, Guild President, stated that last month bookstore made \$2,809. There were 324 volunteer hours. At March meeting allocated or committed \$9500 funds to the Library for the Summer Reading Programs for children, teens, and adults, Chamber Mixer and Harry Potter Event. Membership hovers around 300.</p> <p>Director Mazerov stated "Check It Out" won as the Library's motto. This is National Library Week. Director and Kathleen Wade, Public Services Manager, went to the Buena Park City Council meeting and received their proclamation and it is posted downstairs. The Independent had a nice article about it. Tomorrow is National Library Worker's Day and throwing a pizza party for staff. In April will be recognizing some of long time adult volunteers that have been helping out with a breakfast on April 19th. On Thursday, April 20<sup>th</sup>, the Chamber Mixer will be held here in the Guild Bookstore. Board members should have a copy of the flyer that Chamber sent out with their newsletter. Will also send out flyer to legislative representatives, school districts and superintendents with personal note. Starting to have once or twice a week a "stand up meeting" where update staff on upcoming events. Having the meetings on different days and times to catch all the staff possible that work different shifts to keep them informed. Have also placed a Suggestion Box for staff in the workroom. Started a new</p>

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2. Children's Department Activity report							<p>library card campaign. Every second, fourth and sixth grader in Centralia, Buena Park and at St. Pius will be receiving a packet from the library. Received a donation on printing from Office Depot for this. A letter goes out from the school principal or superintendent and my name to the parent or guardian explaining the campaign. The child gets a free library card and gets to choose the style they like. If already have a library card, can get a new one free along with a pencil. Gives information about the Summer Reading Programs for children, teens and adults. A general flyer aimed at the parents on why to come to the library, the services, passports, bookstore, etc. The bookstore will be giving book bucks to any who get a card. Phyllis' teen group came in and put the packets together for distribution. A picture of the Rotary's donation of Read by Nine books was in the paper. Last week in April will be attending California Legislative Day in Sacramento, April 25<sup>th</sup> thru 27<sup>th</sup>. The second day is the CLA Assembly meeting, which am on this year and next.</p> <p>Eighteen story times with total attendance of 923. Nine school tours with total attendance of 494. Last month was Read Across America and Mary Ivelia went to Gilbert and Walter Knott Schools and read to classes at each school.</p>
VI. FUTURE AGENDA ITEMS							None proposed.
VII. CONSENT CALENDAR	Motion Second Ayes Noes Absent Abstain	X X	X	X	X	X X	<p>Consent Calendar items approved as follows:</p> <p>a) Approve Claims Request Number 632-06</p> <p>b) Personnel Matters</p> <p>1. Merit increase for P/T Page, Josephine Flordelis, to Step 7 on</p>

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							<p>the Salary Scale effective March 31, 2006.</p> <p>2. Separation from employment of F/T Library Clerk I (Children's), Deven McReynolds, effective March 16, 2006.</p> <p>Motion by Trustee Salts seconded by Trustee Alibrandi to approve the Consent Calendar as presented. Consent calendar approved unanimously. President Niccum noted for the record that Trustee Ganer arrived at 5:42 pm.</p>
ADJOURNMENT	Motion Second Ayes Noes Absent Abstain	X  X	  X	  X	  X	  X X	<p>Motion by Trustee Alibrandi seconded by Trustee Salts to adjourn. Motion approved unanimously and the meeting stood adjourned at 6:12 p.m.</p>

Submitted by,

Patricia M. Ganer, Secretary