

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
BUENA PARK LIBRARY DISTRICT
April 7, 2009

AGENDA		A L I B R A N D I	G A N E R	M I L L E R	N I C C U M	S A L T S	MINUTES
CALL TO ORDER							President Niccum called the meeting to order at 5:30 p.m.
PLEDGE OF ALLEGIANCE							President Niccum led the flag salute.
ROLL CALL	Present Absent Also	X	X	X	X	X	Director Louise Mazerov Patricia Rivera, Public Services Manager Victoria Sanders-Victor, Business Officer
I. ACTION ON MINUTES Regular Meeting of March 3, 2009	Motion Second Ayes Noes Absent Abstain	X	X	X	X	X	Motion by Trustee Miller seconded by Trustee Ganer to approve the Minutes of Regular Meeting of March 3, 2009. Motion was approved unanimously.
II. CORRESPONDENCE a) Patrons' Suggestions from individuals requesting purchase of materials or proposing changes to Library operations b) Management Team Minutes							President Niccum commented that in the DVD's purchased that the <i>Edge of Heaven</i> is very good. All of this director's movies have cultural themes. President Niccum noted that management minutes referred to January instead of March; however, management minutes are for March. Trustee Ganer thanked Patricia Rivera for going to the Buena Park City Council meeting and accepting the National Library Week Proclamation.
III. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR a) Revenue - \$1,571,456.07 and Expenditure - \$1,734,704.35 Report as of March 23, 2009 b) Monthly Statistical Report for March 2009							No comments or questions. Director Mazerov drew Board's attention to fact that patron registration continues to grow by leaps and bounds, which goes to prove what articles have said about increased use during down economic times.

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IV. UNFINISHED BUSINESS							
a) Proposed Revisions to Employee Handbook Section on Military Leave	Motion Second Ayes Noes Absent Abstain	X	X X	X X	X	X	<p>Director Mazerov stated that this is one of the policies brought back to Board when specified wanted to have as a separate distinct policy. The first time presented was confusing as mixed different types of leave in terms of active duty, reserves and families of and the requirements for them. Hoping this makes the distinction more clear.</p> <p>Trustee Ganer expressed questions on policy being based on parts of USERRA; however, being stated in our policy seems out of place. Trustee Ganer would like note that our policies are based upon the USERRA mandates. President Niccum stated here have something precisely dictated by another entity in terms of eligibility and what have to offer. May be some advantage including original source of that and way worded makes pretty clear how constrained by this outside regulation and if remove would not be clear that this is not parameters of the Board. After discussion regarding changing verbiage and several grammatical corrections, the Board was satisfied with the policy. Motion by Trustee Ganer seconded by Trustee Miller to approve military leave policy. Motion was approved unanimously.</p>
V. NEW BUSINESS							
a) National Library Week Proclamation	Motion Second Ayes Noes Absent Abstain	X	X X	X X	X	X	<p>Motion by Trustee Miller seconded by Trustee Ganer to approve National Library Week Proclamation. Motion was approved unanimously.</p>
b) Approve Agreement Between County of Orange and Buena Park Library District for allocation of \$206,000 Between March 11, 2009 and March 10, 2010 Toward Creation of Computer Lab at Library	Motion Second Ayes Noes Absent Abstain	X	X X	X X	X	X	<p>Director Mazerov stated is wonderful news to receive this money through Supervisor Norby, who will attend May meeting to do a ceremonial presentation. This is an agreement from the County that we need to sign and return. We had some questions which we sent off to the person referred to in the cover letter, Michelle Aguirre, and she was unable to answer them as stated appeared to relate to legal</p>

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							<p>issues so we referred it to our legal counsel. Board has been given a copy of an email response and suggestions to our questions from Samuel Santana. Director Mazerov stated we had questions in a couple areas. In one case, wanted to be sure the bookkeeping was kept correctly so that County would not have any problem with it. Another concern was with the vendors or contractors we would use to do the work and did we need to have them approved ahead of time. Mr. Santana said would be willing to contact County to get the clarifications and he has not gotten back to us yet on that. What we have is the agreement we want to get to them as soon as possible. President Niccum suggested that if Board concurs approve agreement in the form before Board tonight with an authorization for President and Director to sign a revised if substantially in the form before Board tonight, amended or updated to include responses to issues in email, to be ratified at the next Board meeting. Trustee Miller inquired whether there is anything would be unhappy with. Director Mazerov felt there would not be anything we couldn't clear up and want to be sure that way handle our vendors and claim for the funds that we actually get the funds with no questions or issues. Just for our own feeling of comfort there are a couple areas want clarified and once that is done should be fine. President Niccum stated perhaps instead of dealing with agreement itself could submit a side letter stating how we propose to deal with it. Trustee Miller stated likes that rather than renegotiating the contract. President Niccum stated is preferable, but might be County would like the changes incorporated into agreement. Trustee Ganer stated that Board is authorizing Director and Board President to sign amended contact or MOU. Trustee Ganer stated would like to do it that way as have time frame on money and don't want to see it held up.</p> <p>Motion by Trustee Miller seconded by Trustee Ganer</p>

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							to approve agreement as presented tonight with amendments or updates legal counsel might recommend in response to questions or issues. Motion was approved unanimously. Trustee Ganer stated that because of time frame would like to have updates every 3 months since Board is responsible for oversight.
a) I. OR							No comments.
1. d)							No comments.
							Luann O’Hara, Guild President, was not present. No report given.
							Director Mazerov stated that last month Board had directed to send out RFP for new auditor. It was done and deadline was yesterday and received two responses. Director provided copies for Board to look at. Asked Julie Maddox, Business Manager at Palos Verdes Library who gave us a lot of information for the RFP, to look through the proposals. Director and President Niccum are also reviewing it and would like another Board member to also do that. Trustee Ganer agreed to review.
							In checking email while off on medical, asked to consider being on the Califa Board. It is a not for profit membership cooperative serving libraries and information organizations in California and is being run with LSTA funding from the State Library. It basically includes all types of libraries, researches and tries to put together group purchasing of resources. Also work on some training issues. It is just two meetings a year, one in northern, and one in southern California and they pay for everything. Did agree to do it and would be one of the few representing public

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							<p>libraries. The library is a member thru MCLS and SLS. The computer stations in the children’s room for preschool and young children were purchased that way.</p> <p>The library 90th Anniversary Celebration is on its way. Each Board member receiving invitation to the ribbon cutting on April 18th, Saturday, at 9:45 am. Don McCay, Mayor, will be here for the ribbon cutting. Will also have multicultural performances going on throughout the day such as ballet folklorico by Project Say, hula and Tahitian dancing, and Korean performance of stringed instruments.</p> <p>There are a number of things going on for National Library Week. There is a 99 cent sale in the bookstore entire week and other programs including <i>Journey Through Grimm’s Fairy Tales</i>, a combination of live theatre dance, story telling and puppetry. This is the same group that did a performance at the Long Beach main library when they wanted to close down the main library. April have a lot of things going on such as the <i>Dia de Los Ninos program</i> the last week in April and Patricia’s bilingual computer classes. Currently using the lap tops received from InfoPeople. Started our Wii bowling for adults at 10:30 am on Monday mornings in the downstairs community room. Also, our knitting and crocheting group is going very well. The group is working on squares for an afghan and group has not decided where donating it yet. There is an Olde Tyme Picnic put on by the Historical Society on April 18th. They put the library’s name on the flyer also. We will include their information on our National Library Week flyer.</p> <p>Director attended the CalTac meeting in March at which Joan Frye Williams, and Acting State Librarian, Stacey Aldrich, spoke at. The topic was the future in terms of libraries and gave some site information for libraries that have up and coming technology. We might want to pursue or see what looks like on</p>

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Youth Services	R						<p>library website. Along the lines of our adult Wii bowling program, one of the trends is that learning and playing are two sides of the coin. Adult services should be just as fun and exciting as children's services. A lot of the expectations in terms of generational differences and that email is out, texting is out and twittering is now in. Will put notes together and share in more detail another time.</p> <p>Children's programs have been going great. In March, had twenty-one story times with total attendance of 1200. There were six tours with a total of 306. We had received the Ezra Keats Grant and did a "Telling Stories" program on Saturday's in March and had total attendance of 115 with approximately 20-25 at each. Combined telling stories about their family and doing art based on that. Patricia Rivera, Public Services Manager, stated there will be a Children's Art Festival at Parks and Recreation on April 24th with some of the art displayed. The teen programs are going well and had their Smash Brothers Brawl with Anaheim Haskett Branch and we won.</p>
VII. FUTURE AGENDA ITEMS							No items proposed.
VIII. CONSENT CALENDAR	Motion Second Ayes Noes Absent Abstain		X	X	X	X	Motion by Trustee Ganer seconded by Trustee Miller to approve Consent Calendar as presented. Consent Calendar was approved unanimously: a) Unpaid Bills Detail March 2009
ADJOURNMENT	Motion Second Ayes Noes Absent Abstain	X	X	X	X	X	Motion by Trustee Miller seconded by Trustee Ganer to adjourn. Motion approved unanimously and meeting stood adjourned at 6:18 p.m.

Submitted by,

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Patricia M. Ganer, Secretary