

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
BUENA PARK LIBRARY DISTRICT
August 2, 2005

AGENDA		A L I B R A N D I	G A N E R	M I L L E R	N I C C U M	S A L T S	MINUTES
V. NEW BUSINESS							
a) Report on Buena Park Library as Passport Acceptance Agency	Motion Second Ayes Noes Absent Abstain	X X	X X	X	X	X	Director Mazerov stated that Mary McCasland had done quite an in depth investigation into what other libraries were experiencing in accepting this additional role. After investigation, have decided to proceed and recommend becoming passport acceptance agency. Once apply for application takes two to four months before approved and then staff will be trained. Trustee Ganer felt great idea from the beginning but had no idea until report how extensive it is and how much of a revenue generator it would be. Assume that with the way the passport laws are changing that there will be even more of a demand for the service. President Niccum commented that the background information provided was outstanding. Answered questions that Board didn't even have. President Niccum felt that suggestion to use the proceeds to fund the computer center was a good one. Motion by Trustee Ganer seconded by Trustee Alibrandi to approve the Buena Park Library becoming a passport acceptance agency.
c) Special District Risk Management Authority 2005 Board of Directors Election	Motion Second Ayes Noes Absent Abstain						All the Trustees concurred that none of them knew any of the candidates and were uncomfortable voting; therefore, it was decided to not participate in voting for the Special District Risk Management Authority 2005 Board of Directors Election.
d) LAFCO Municipal Service Reviews							Director Mazerov stated that just received information on July 25 and wants to give the Board a head's up on what will be happening in August and September. The Orange County Local Agency Formation Commission is now required by State legislation to do these municipal service reviews. We had a visit from

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							<p>Joyce Crosthwaite, who is the Executive Officer, and two members of her staff including the person that we will be dealing with, Danielle Ball. They had visited Placentia that day as well to get a feel for what we do and why. They are putting together a report and look at sphere of influence (which is geographic boundaries) of the district. Director Mazerov stated they observed the boundary map of the district and spent a lot of time looking at two little islands district has (one in La Mirada and little tiny one in La Palma) and that changing the boundaries could change the amount of revenues the district receives. Director stated that we don't want to lose any income so if change boundaries hope doesn't take any income. What we were told about this report is that they can make recommendations and then LAFCO may decide not to do anything with them. We have been told will receive a draft copy of report before it goes to LAFCO and should probably receive middle of September. Robert Housley, Business Officer, stated talked about services and programs provide, what district revenues are and how ERAF has affected us. October 12th is when the LAFCO Board will meet. Will come to our Oct. 4th Board meeting to give an overview of report that will be submitting to their Commission. Gave them copies of Strategic Plan, Budget and will be providing them statistics on direct loans and ERAF figures, etc. Trustee Ganer inquired as to whether the intent of providing the draft report was to enable district to respond to it and Director Mazerov felt that definitely it was with that intent in case had questions or issues.</p>

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VI. ORAL COMMUNICATION a) From Public concerning non-agenda items b) Board Members' Reports on conferences attended or meetings scheduled c) Volunteer Guild Report d) Director's Report 1. Items of interest to the Board							<p>No comments.</p> <p>Trustee Salts commented that although he wasn't here during the evaluation process of the Director, he has read the accommodation and highly concurs with the recommendations.</p> <p>Director Mazerov stated Luann O'Hara, Guild President, would not be attending tonight as she is working diligently in the back. The Guild General Membership meeting will be on Thursday, September 29th at 6 pm. and invitations will be going out soon.</p> <p>Director Mazerov stated that although didn't receive the LSTA Grant for the Teens Life Skills Workshop are moving ahead with the modified plan that had in place and will be offering a number of programs that teens asked for. The more people we talk with find more people that are willing to work with us and provide programs. Now have a contact at La Palma Hospital who says that a lot of their doctors are perfectly happy to come out and discuss health issues for younger children as well as teens. Did get the report with estimate of our Public Library Funds money for this coming year and it is a little less than last year and is \$31,642 instead of \$32,425, but believe is because there were 3-4 libraries that didn't get certified last year because didn't turn in their statistics on time. The annual circulation report shows things keep moving steadily and breakdown pretty close to same as last couple of years with increases in media, which is big part of what circulates. The increase</p>

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2. Children's Department Activity report							<p>in international language circulation due to the grants have received and additional money spent on those materials and also the increased large print circulation because have been able to put additional money from grants and donations there. The children's materials still circulates heavily even in collections that we don't think are very huge. The easy books circulate like mad, picture books and the beginning reader books are always going out. Attended a State Reference Focus Group on first and second level reference with Chris Haugen, Librarian. Trying to identify current trends and future needs for reference and is all part of analyzing the systems like MCLS, SLS and funding of these systems by the State. Had an article in The Korea Times with a picture of Kathleen Wade and started getting calls immediately and now there is a tremendous amount of the Korean collection checked out. This is an instance like mentioned in the DVD on reaching the Spanish speaking community where if just get the information out there to people who need the material they will come into the library. The reporter that came out has agreed to help us in the future with translation or processing of additional materials as was very impressed with what we are doing. Director stated will be taking Aug. 15th and 16th off.</p> <p>So far this year, have 1,883 children signed up for the Summer Reading Program. Had about 1,500 last year so have already far exceeded that. In the teens also exceeded expectations. We hoped for 200 and now have 236 whereas there were around 150 signed up last year. Attendance for five special programs was 1,053 and that included</p>

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							the 119 that were at the Harry Potter After Hours Event. The attendance at Philosophers Club, Shakespeare Club and Origami Club are also going great as well. Doug Mason shared a message from Stella Galvan, full time clerk in Children's Dept., stating feels a lot of positive response to programs is because of Board's support and wanted to make sure this was communicated to Board and thank them.
VII. FUTURE AGENDA ITEMS							None proposed.
VIII. CONSENT CALENDAR	Motion Second Ayes Noes Absent Abstain	X X	 X X	 X	 X	 X	Consent Calendar items approved as follows: a) Approve Claims Request Number 624-05 a) Personnel Matters 1. Merit increase for P/T Library Page Fahmeeda Simjee to Step 7 on the Salary Scale effective August 5, 2005. Motion by Trustee Alibrandi seconded by Trustee Ganer to approve the Consent Calendar as presented.
ADJOURNMENT	Motion Second Ayes Noes Absent Abstain	X X	 X X	 X	 X	 X	Motion by Trustee Alibrandi seconded by Trustee Ganer to adjourn. The meeting stood adjourned at 6:13 p.m.

Submitted by,

Dennis Salts
Secretary