

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
BUENA PARK LIBRARY DISTRICT
December 6, 2005

AGENDA		A L I B R A N D I	G A N E R	M I L L E R	N I C C U M	S A L T S	MINUTES
CALL TO ORDER							President Niccum called the meeting to order at 5:30 p.m.
PLEDGE OF ALLEGIANCE							President Niccum led the flag salute.
ROLL CALL	Present Absent Also	X	X	X	X	X	Louise S. Mazerov, Library Director Robert Housley, Business Officer Doug Mason, System Services Mgr. Mary McCasland, Support Services Mgr. Chuck Fedak, Auditor
IV. NEW BUSINESS							
a) Audit Report presented by Auditor	Motion Second Ayes Noes Absent Abstain	X X	X X	X X	X	X X	President Niccum proposed taking item IV a) so that can hear report from the Auditor and he can then choose to leave or stay for meeting afterwards. Chuck Fedak, Auditor, reviewed the Management Report and Annual Financial Report. Motion by Trustee Ganer seconded by Trustee Alibrandi to accept the Audit Report. The Audit Report was accepted unanimously.
I. ACTION ON MINUTES							
a) Regular Meeting of November 1, 2005	Motion Second Ayes Noes Absent Abstain	X X	X X	X X	X	X	Motion by Trustee Alibrandi seconded by Trustee Miller to approve the minutes of regular meeting of November 1, 2005 meeting. The minutes were approved unanimously.
II. CORRESPONDENCE							
a) Patrons' Suggestions from individuals requesting purchase of materials or proposing changes to Library operations							No discussion.
b) Management Team Minutes							Trustee Ganer stated is pleased to see so much participation by staff at so many different activities. Trustee Ganer inquired what CoLAPL is and Director Mazerov stated that is referring to County of Los Angeles Public Library. Trustee Miller commented that the translation into Spanish of the library brochure is great.

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III. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR							
a) YTD Revenue Report - Revenues as of November 15, 2005 - \$192,946							No discussion.
b) Expenditures Report Expenditures as of – November 15, 2005 - \$654,114							No discussion.
c) Monthly Statistical Report							No discussion.
IV. NEW BUSINESS							
a) Audit Report presented by Auditor							This item already heard at beginning of meeting.
b) Election of Board Officers							On nominations duly made, the following were elected: Bob Niccum, President Dennis Salts, President Pro Tem Patricia Ganer, Secretary
c) Request for Closure February 13, 2006 for Staff Development Day for FY 05-06	Motion Second Ayes Noes Absent Abstain	X X	 X	 X X	 X X	 X	Director Mazerov noted draft agenda for the February 13 th date is attached and the October date is Columbus Day. The Webcast: The Future of Libraries on the draft agenda is a program that Director and Kathleen Wade attended earlier this month and will be very interesting for the whole staff. Addresses the future of libraries including technology, economics and changes in society and how works together to change libraries and what they are becoming and what need to do to survive and stay relevant and better serve patrons. Trustee Ganer inquired as to whether academic libraries could benefit from it. Director Mazerov stated geared to public libraries but sure academic could benefit as well. Motion by Trustee Alibrandi seconded by Trustee Miller to approve closure of library

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							February 13, 2006 for Staff Development Day. Director Mazerov stated will send Trustee Ganer the link for the webcast. Trustee Ganer asked for elaboration about the guest speaker, which Caroline Egan then provided. Motion by Trustee Alibrandi seconded by Trustee Miller to approve closure of the library for Staff Development Day on February 16 th , 2006.
c) Request for Closure October 9, 2006 for Staff Development Day for FY 06-07	Motion Second Ayes Noes Absent Abstain	X X	 X	X X	 X	 X	Motion by Trustee Alibrandi seconded by Trustee Miller to approve closure of the library for Staff Development Day on October 9 th , 2006.
d) Approval of Revision of Deferred Compensation Plan	Motion Second Ayes Noes Absent Abstain	X X	X X	X X	X X	 X	Director Mazerov stated requesting approval to the revised policy of the District deferred compensation plan. Motion by Trustee Ganer seconded by Trustee Alibrandi to approve the revision of deferred compensation plan.
V. ORAL COMMUNICATION							
a) From Public concerning non-agenda items							No discussion.
b) Board Members' Reports on conferences attended or meetings scheduled							No discussion.
c) Volunteer Guild Report							Luann O'Hara, Guild President, was not in attendance as is preparing for the Double Discount sale this Saturday from twelve to four. The Guild is welcome to take advantage of the discount tonight.
d) Director's Report 1. Items of interest to the Board							Director Mazerov stated she and Robert Housley attended the LAFCO Commission hearing meeting where the presentation of the Sphere of Influence Report was presented and report was

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2. Children's Department Activity report							<p>very positive. The issue concerning the area in Fullerton being in part of our district. Was mentioned and there was someone there from the Fullerton City Manager's office that stated would like to have that area back. Commission approved report with recommendation that included setting aside the Fullerton area for a separate discussion. It is now up to Fullerton to bring that forth for discussion. It would be up to Fullerton to pay for anything that is involved regarding a study, etc. in regards to putting that area back into Fullerton area. Trustee Ganer inquired about a time frame and Director Mazerov stated representative of Fullerton City Manager's office said looking at next fiscal year. Have not as yet heard anything from them. President Niccum stated that Fullerton did make a last minute request to postpone consideration. Reminder that Christmas party is this Friday, December 9th. Tomorrow night is the Chamber's Holiday Auction and Taste of Buena Park at the Holiday Inn, which Director will be attending. Saturday morning also attending Sears Shopping Spree for disadvantaged children held by the local service organizations in Buena Park. Tonight is the viewing for former Trustee Donna Bagley's husband Wally Bagley and service is tomorrow at 11.</p> <p>As per the Management Team Minutes, lots of things going on this month including CLA Librarian's conference and Info People workshop held here, which allowed us to send 2 staff without paying. New staff members started and able to hire new children's clerk, which worked out great, as Mary Ivelia was ill.</p> <p>Nineteen story times this month with total</p>

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							attendance of 905. Seven school tours with total number of 386 children attending.
VI. FUTURE AGENDA ITEMS							None proposed.
VII. CONSENT CALENDAR	Motion Second Ayes Noes Absent Abstain	X X	 X X	 X	 X	 X	Consent Calendar items approved as follows: a) Approve Claims Request Number 628-05 a) Personnel Matters 1. Merit increase for Doug Mason, System Services Manager, to Step 5 on the Salary Scale effective December 9, 2005. 2. Merit increase for Mary McCasland, Support Services Manager, to Step 5 on the Salary Scale effective December 9, 2005. 3. New hire F/T Library Clerk I Children's, Deven McReynolds, at Step 1 on the Salary Scale effective November 19, 2005. 4. New hire P/T Page, Vince Tannahill, at Step 1 on the Salary Scale effective November 21, 2005. 5. New hire F/T Librarian II, Katherine Billings, at Step 3 on the Salary Scale effective December 19, 2005. Motion by Trustee Alibrandi seconded by Trustee Ganer to approve the Consent Calendar as presented. Consent calendar approved unanimously.
ADJOURNMENT	Motion Second Ayes Noes Absent Abstain	X X	 X X	 X X	 X	 X	President Niccum stated would like to adjourn in memory of Wally Bagley. Motion by Trustee Alibrandi seconded by Trustee Miller to adjourn. Motion approved unanimously and the meeting stood adjourned at 6:13 p.m.

Submitted by,

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Donna Miller, Secretary