

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
BUENA PARK LIBRARY DISTRICT
January 3, 2006

AGENDA		A L I B R A N D I	G A N E R	M I L L E R	N I C C U M	S A L T S	MINUTES
CALL TO ORDER							President Niccum called the meeting to order at 5:30 p.m.
PLEDGE OF ALLEGIANCE							President Niccum led the flag salute.
ROLL CALL	Present Absent Also	X	X	X	X	X	Louise S. Mazerov, Library Director Doug Mason, System Services Mgr. Kathleen Wade, Public Services Mgr.
I. ACTION ON MINUTES							
a) Regular Meeting of December 6, 2005	Motion Second Ayes Noes Absent Abstain	X X	X X	X X	X X		Motion by Trustee Ganer seconded by Trustee Alibrandi to approve the minutes of regular meeting of December 6, 2005 meeting. Trustee Salts abstained from voting. The minutes were approved unanimously.
II. CORRESPONDENCE							
a) Patrons' Suggestions from individuals requesting purchase of materials or proposing changes to Library operations							No discussion.
b) Management Team Minutes							No discussion
III. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR							
a) YTD Revenue Report - Revenues as of December 15, 2005 - \$500,498							No discussion.
b) Expenditures Report Expenditures as of – December 15, 2005 - \$764,224							No discussion.
c) Monthly Statistical Report							Director Mazerov stated that noticed over last couple months numbers have been dropping and we will be looking at our other numbers. Trustee Ganer stated Cypress College library is due to open soon and hopes all will go see it.

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IV. NEW BUSINESS a) Mid Year Plan of Service Review	Motion Second Ayes Noes Absent Abstain	X X	X	X X	X	X	<p>Director Mazerov stated that from cover memo and report in the packet would like to add and highlight a couple of things from the last six months. Even though we didn't receive LSTA Life Skills Grant, we did begin a number of those workshops including first aid, road to college, SAT prep workshop, and interviewing and resume writing. Did redesign, recruit and fill Librarian II position. Have a new Spanish translation of the Library brochure to use to market the library when go out into the community. Items highlighted in cover memo are major items that are going to take a lot of staff time. Migration of new online system will have a lot of prep work over next few months and continue into next fiscal year. The passport acceptance program training is happening next week and getting ready in February to start providing that service. As far as additional programming, we are already working with the City's Fine Arts Department in scheduling a program for April for the Imagination Celebration throughout Orange County. Also have applied for acceptance into a program in Cerritos where will be training teams for cultural programming. Our team would consist of Kathleen Wade, Susan Park Ryoo of City Fine Arts Commission, and Sandy Smith of SLS Creative Business Solutions. Hope to be able to build on that in the community and do more programming. The Women of Mystery Program and Graphic Novel Comix Program are established programs and marketing material and books are provided for the library. Also provided tonight, but not in packet, is update of the costs for setting up additional public</p>

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							<p>2005.</p> <ol style="list-style-type: none"> 2. Merit increase for Maribel Morales, P/T Library Clerk I, to Step 2 on the Salary Scale effective December 23, 2005. 3. Merit increase for F/T Administrative Assistant, Paula Riley, to Step 7 on the Salary Scale effective December 23, 2005. 4. Merit increase for P/T Library Clerk I, Erin Sandhoefner, to Step 3 on the Salary Scale effective December 23, 2005. 5. Merit increase for P/T Library Clerk I, Joseph Famolaro, to Step 2 on the Salary Scale effective January 6, 2006. 6. New hire P/T Page, Gene Mijares, at Step 1 on the Salary Scale effective December 8, 2005. 7. Promotion of P/T Page, Vince Tannahill, to Library Clerk I at Step 1 on the Salary Scale effective January 6, 2006. <p>Motion by Trustee Salts seconded by Trustee Alibrandi to approve the Consent Calendar as presented. Consent calendar approved unanimously.</p>
ADJOURNMENT	<p>Motion</p> <p>Second</p> <p>Ayes</p> <p>Noes</p> <p>Absent</p> <p>Abstain</p>	X	X	X	X	X	<p>Motion by Trustee Alibrandi seconded by Trustee Ganer to adjourn. Motion approved unanimously and the meeting stood adjourned at 6:06 p.m.</p>

Submitted by,
Patricia Ganer, Secretary