

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
BUENA PARK LIBRARY DISTRICT
June 7, 2005

AGENDA		A L I B R A N D I	G A N E R	M I L L E R	N I C C U M	S A L T S	MINUTES
CALL TO ORDER							President Niccum called the meeting to order at 5:30 p.m.
PLEDGE OF ALLEGIANCE							President Niccum led the flag salute.
ROLL CALL	Present Absent Also	X	X	X	X	X	Louise S. Mazerov, Library Director Doug Mason, System Services Mgr. Mary McCasland, Support Services Mgr.
I. ACTION ON MINUTES a) Regular Meeting of May 3, 2005	Motion Second Ayes Noes Absent Abstain	X X	X	X X	X	X	Moved by Trustee Alibrandi and seconded by Trustee Miller to approve the minutes of regular meeting of May 3, 2005.
II. CORRESPONDENCE a) Patrons' Suggestions from individuals requesting purchase of materials or proposing changes to Library operations b) Management Team Minutes							President Niccum commented was glad to see a Lorna Landvik novel on the list. President Niccum inquired as to whether the CDs received from the lawsuit settlement were actually things people would have an interest in. Director Mazerov stated there are some, but that there were multiple copies of them, but the Guild can sell those. Marcia Miyoshi stated there was some older ones like Perry Como, but also hip-hop and holiday ones too.
III. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR a) YTD Revenue Report - Revenues as of May 15, 2005 - \$1,712,691 b) Expenditures Report Expenditures as of - May 15, 2005 - \$1,555,309							No comments. President Niccum inquired why the temporary help was way beyond what had budgeted for. Director Mazerov stated that was when hired temporary help from AIM for about 5 weeks while

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							staff member was out on medical leave.
c) Monthly Statistical Report							No comments.
IV. NEW BUSINESS							
a) Resolution #005-1 establishing upper limit of appropriations for fiscal year 2005-06	Motion Second Ayes Noes Absent Abstain	X X	X	X X	X	X	President Niccum stated this is the Gann limit resolution establishing upper limit of appropriations for fiscal year 2005-06. It is an exercise that all agencies have to go through. Motion by Trustee Miller seconded by Trustee Alibrandi to approve Resolution #005-1
V. ORAL COMMUNICATION							
a) From Public concerning non-agenda items							No comments.
b) Board Members' Reports on conferences attended or meetings scheduled							Trustee Miller reported that at the Fullerton College Graduation had the honor of handing diploma to Trustee Salts daughter, Carrie. Director Mazerov shared that Trustee Salts went to a public forum breakfast meeting held by Supervisor Norby. President Niccum was glad that the Board was represented.
c) Volunteer Guild Report							Luann O'Hara is ill so Director Mazerov gave the guild report. Guild held a buy two and get one free sale that went very well. Held a vendor faire on June 1 st , which went very well with nine or ten vendors there. Will hold another one August 27 th at the close of the Summer Reading Program.
d) Director's Report 1. Items of interest to the Board							Director Mazerov stated that Board members should have a copy of the new brochure that is staff designed and developed. Caroline Egan did most of the designing and went through staff at various times to contribute information. The insert that is currently in the brochure is for people who get a new library card; however, if they took the brochures to the outside it would not contain that

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2. Children's Department Activity report							<p>information. Wanted something that looked nice was a little more substantial to take to community events. Five staff members attended the Police Appreciation Luncheon. Staff has been very busy attending meetings and training opportunities. Robert Housley and Kathleen Wade are still involved with the Centralia School District regarding safety from the grant the school district received. A training workshop was held here twice in one day in the morning and afternoon for the Centralia School District. There was also an SLS children's meeting about the Summer Reading Program held here. Also Bea Chute, who is the MCLS staff person who does a lot of the special project work, has just retired and they will not be replacing her. This coming year Director Mazerov will be on the Chamber of Commerce Executive Board. Will be installed in June and position coordinates their programs like the holiday auction and golf tournament. Also, will be secretary in Soroptimist. Kathleen and Director Mazerov will be participating in the Buena Park/La Palma Cancer Relay for Life, which is 24-hour event that takes place at Buena Park Junior High on June 24th and 25th.</p> <p>There were 31 story times in May with total attendance of 1,315. Nine school tours with a total of 537. Mary Ivelia received two official thanks yous. One was an email from a school in Savanna School District where they have a school readiness program and she spoke to parents of preschool children. Mary also received a volunteer award from Gilbert School in appreciation for work has done with students and staff.</p>
VI. FUTURE AGENDA ITEMS							President Niccum discussed future meeting dates and which Trustees will be

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							absent. Will have a quorum of three at July and August meetings, but a different three at each. Minutes may not be approved until September. It was decided to keep meeting dates as scheduled.
VII. CONSENT CALENDAR	Motion Second Ayes Noes Absent Abstain	X X	 X	X X	X	 X	Consent Calendar items approved as follows: a) Approve Claims Request Number 622-05 a) Personnel Matters 1. Merit increase for P/T Library Page Erin Sandhoefner to Step 4 on the Salary Scale effective May 27, 2005. 2. Merit increase for P/T Library Clerk Helen Grace Danico to Step 3 on the Salary Scale effective June 10, 2005. Motion by Trustee Alibrandi seconded by Trustee Miller to approve the Consent Calendar as presented.
VIII. CLOSED SESSION a) Personnel Matters (Pursuant to Gov. Code Section 54957) -Library Director							Board of Trustees adjourned to Closed Session at 5:53 p.m. Board reconvened in Open Session at 6:22 p.m. Board took no reportable action in Closed Session. Will be scheduling another Closed Session for the July meeting for further input and discussion regarding this matter.
ADJOURNMENT	Motion Second Ayes Noes Absent Abstain	X X	 X	X X	X	 X	Motion by Trustee Alibrandi seconded by Trustee Miller to adjourn. The meeting stood adjourned at 6:23 p.m.

Submitted by,

Dennis Salts

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Secretary