

MINUTES  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 OF THE  
 BUENA PARK LIBRARY DISTRICT  
 October 3, 2006

AGENDA		A L I B R A N D I	G A N E R	M I L L E R	N I C C U M	S A L T S	MINUTES
CALL TO ORDER							President Niccum called the meeting to order at 5:30 p.m.
PLEDGE OF ALLEGIANCE							President Niccum led the flag salute.
ROLL CALL	Present Absent Also	X	X	X	X	X	Louise S. Mazerov, Library Director
I. ACTION ON MINUTES							
a) Regular Meeting of August 1, 2006	Motion Second Ayes Noes Absent Abstain	X	X	X	X	X	Motion by Trustee Salts seconded by Trustee Ganer to approve the minutes of August 1, 2006. Trustee Alibrandi and Trustee Miller abstained from voting. Minutes were approved unanimously.
b) Regular Meeting of September 5, 2006	Motion Second Ayes Noes Absent Abstain	X	X	X	X	X	Motion by Trustee Ganer seconded by Trustee Miller to approve the minutes of September 5, 2006. Trustee Salts abstained from voting. Minutes were approved unanimously.
II. CORRESPONDENCE							
a) Patrons' Suggestions from individuals requesting purchase of materials or proposing changes to Library operations							Trustee Ganer inquired whether the Woodward book coming out would automatically be ordered. Director Mazerov stated usually order books that get a lot of press and patrons have probably already been requesting it and will order extra copies if needed. Trustee Ganer pleased that J.D. Salinger on the list and that people are still reading it.
b) Management Team Minutes							Trustee Ganer inquired whether get charged by the e-waste vendor. Director Mazerov said will have to check. State law now requires have to document how dispose of this material.
III. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR							

MINUTES  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 OF THE  
 BUENA PARK LIBRARY DISTRICT  
 October 3, 2006

AGENDA		A L I B R A N D I	G A N E R	M I L L E R	N I C C U M	S A L T S	MINUTES
a) YTD Revenue Report - Revenues as of September 15, 2006 - \$141,947							No discussion.
b) Expenditures Report - Expenditures as of - September 15, 2006 - \$384,656							No discussion.
c) Monthly Statistical Reports for September 2006							Director Mazerov stated that library card campaign did show increase in registrations over last year.
<b>I V. NEW BUSINESS</b>							
a) Annual Report	Motion Second Ayes Noes Absent Abstain	X X	X X	X	X	X	Director Mazerov stated manager's and Robert Housley worked very hard gathering the information. Thanks to Caroline Egan for taking on the job Sonia Rojas did previously of putting the annual report together. Various wording changes were suggested. Motion by Trustee Ganer seconded by Trustee Alibrandi to approve the Annual Report as revised.
<b>V. ORAL COMMUNICATION</b>							
a) From Public concerning non-agenda items							No discussion.
b) Board Members' Reports on conferences attended or meetings scheduled							No discussion.
c) Volunteer Guild Report							Director Mazerov stated Guild had annual meeting last week with small attendance but most of bookstore volunteers were able to be there. Trustee Salts was there and one other gentleman who makes frequent purchases in the bookstore. Volunteers were honored with certificates for their

MINUTES  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 OF THE  
 BUENA PARK LIBRARY DISTRICT  
 October 3, 2006

AGENDA		A L I B R A N D I	G A N E R	M I L L E R	N I C C U M	S A L T S	MINUTES
d) Director's Report 1. Items of interest to the Board							hard work.  Director Mazerov stated the library district border's reorganization will be presented at the LAFCO Commission hearing on October 11 <sup>th</sup> . Both Director and Robert Housley, Business Officer, are planning on attending. Trustee Ganer inquired whether Fullerton has indicated any changes and Director Mazerov indicated they have not. Director stated as mentioned in Management Minutes now have newsletter in Spanish thanks to Cindy Morales, P/T Page. Have taken copies to local markets that cater to Latino families and they will also have Spanish brochures. A new MCLS Director has been appointed and starts November 1st. Her name is Rosario Garza and she comes from Colorado where she has worked with a multi-type library system. The Council of Special District Libraries joint meeting is coming up this Saturday here at the Library from 9-12 pm. Trustee Niccum, Trustee Ganer and Trustee Salts indicated would be attending. One of items management team has been working on is some of the things that are going to happen around the upgrade to our new computer system. Have an outline of what needs to be done, who will be doing it and some things want to happen around the same time so can decide who will be doing what. One of the most important things was to come up with a way to allow Doug to concentrate his time on what he needs to do because there are number of programming issues that need to

MINUTES  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 OF THE  
 BUENA PARK LIBRARY DISTRICT  
 October 3, 2006

AGENDA		A L I B R A N D I	G A N E R	M I L L E R	N I C C U M	S A L T S	MINUTES
							<p>happen. Ray has had his schedule changed so he can be available mornings to deal with building issues. Mary McCasland has come up with what we call the "Doug test." If think needs Doug then need to ask oneself certain questions and if it doesn't pass "Doug test" then do not bother Doug. Also have identified where want to put computer lab, and expanding children's area. Have had Yamada, a local library design/furniture company, come out and look at what want, take measurements, draw up plans and make suggestions in terms of what to purchase. Hope to have access for electrical for laptops in periodicals. Served on the interview panel within the last week for the Palos Verdes Library District Asst. Manager to Reference Services. There were four in-house candidates so they wanted someone from the outside to look at it objectively. Worked on the interview recruitments for the MCLS Director within the last six months. The County of Orange is changing their procedure of issuing pay stubs for direct deposit employees. People with direct deposit will no longer receive a paper copy but will be available on-line and Robert Housley and Paula Riley will assist employees accessing the payroll portal. Will be able to access up to three prior years. Kathleen Wade reported on Tutor.com, which we've had in-house online for several years and received maybe 5, 6 or 8 people using per month. This year the State Library is paying for off-site licenses so people can get to it from home and use has</p>

MINUTES  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 OF THE  
 BUENA PARK LIBRARY DISTRICT  
 October 3, 2006

		A L I B R A N D I	G A N E R	M I L L E R	N I C C U M	S A L T S	
AGENDA							MINUTES
2. Children’s Department Activity report							<p>really increased. In September 72 people signed in through our web site to Tutor.com. Thirty-four who used it were in 12<sup>th</sup> grade, 22 in 9<sup>th</sup> grade, 28 questions had to do with algebra, 14 were calculus and 15 were English. Have been promoting this with posters and information at schools. President Niccum asked what would cost of State Library not paying for and Director stated based on population and thought approximately \$7,000. Trustee Alibrandi inquired about it’s effectiveness. Director Mazerov stated only things measured are the comments that users put in, but product is nationwide and continuing to improve information able to provide. Average length of sessions is 25 minutes. Trustee Salts inquired whether available 24/7 and Director stated is available during week possibly until midnight. Two book clubs have started meeting. The afternoon club will be meeting every two weeks and the evening one will be meeting once a month.</p> <p>Now that school has started business is picking up again. Continue to get great coverage in the paper. The teen Anime club was in the Register on September 15<sup>th</sup> in the Westside Weekly section. Students pictured here are teens from Santa Ana, Anaheim, Buena Park and La Palma.</p>
VI. FUTURE AGENDA ITEMS							None proposed.
VII. CONSENT CALENDAR	Motion Second Ayes Noes Absent	X	X	X	X	X	Motion by Trustee Salts seconded by Trustee Ganer to approve the Consent Calendar as presented. Items approved as follows:

MINUTES  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 OF THE  
 BUENA PARK LIBRARY DISTRICT  
 October 3, 2006

AGENDA		A L I B R A N D I	G A N E R	M I L L E R	N I C C U M	S A L T S	MINUTES
	Abstain						a) Approve Claims Request Number 638-06  b) Personnel Matters 1. Merit increase for F/T Public Services Manager, Kathleen Wade, to Step 8 on the Salary Scale effective October 13, 2006.
VIII. CLOSED SESSION a) Personnel Matters (Pursuant to Gov. Code Section 54957) -Library Director							Board adjourned into Closed Session at 6:01 p.m. Board reconvened into Open Session at 7:33 p.m. In the Closed Session met as a Board and then subsequently as Board with the Library Director discussing the evaluation process and evaluation of the Library Director. Board took no reportable action in Closed Session and reconvening now for purpose of adjourning the regular meeting.  Director Mazerov inquired of President Niccum whether want Closed Session on next month's agenda. President Niccum felt could be addressed without Closed Session but go ahead and include Closed Session on next agenda so have the option.
ADJOURNMENT	Motion Second Ayes Noes Absent Abstain	X	X	X	X	X	Motion by Trustee Alibrandi seconded by Trustee Miller to adjourn. Motion approved unanimously and the meeting stood adjourned at 7:34 p.m.

Submitted by,

MINUTES  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE  
BUENA PARK LIBRARY DISTRICT  
October 3, 2006

Patricia M. Ganer, Secretary