

MINUTES
 REGULAR MEETING OF THE BOARD OF TRUSTEES
 OF THE
 BUENA PARK LIBRARY DISTRICT
 October 2, 2007

AGENDA		A L I B R A N D I	G A N E R	M I L L E R	N I C C U M	S A L T S	MINUTES
CALL TO ORDER							President Niccum called the meeting to order at 5:30 p.m.
PLEDGE OF ALLEGIANCE							President Niccum led the flag salute.
ROLL CALL	Present Absent Also	X	X	X	X	X	Director Mazerov Doug Mason, System Services Manager Kathleen Wade, Public Services Manager Kathy McClelland, Business Officer Caroline Egan, Library Clerk II
I. ACTION ON MINUTES a) Regular Meeting of September 4, 2007	Motion Second Ayes Noes Absent Abstain	X	X X	X	X	X X	Motion by Trustee Salts seconded by Trustee Ganer to approve the minutes of September 4, 2007. Motion was approved unanimously.
II. CORRESPONDENCE a) Patrons' Suggestions from individuals requesting purchase of materials or proposing changes to Library operations b) Management Team Minutes							President Niccum commented found it interesting why didn't have <u>A Confederacy of Dunces</u> . Director Mazerov stated was sure we had it at one time but no longer in collection. President Niccum commented on the after school program Word Builders. Director Mazerov stated had their first meetings yesterday for Greek and Latin roots and was big success. Trustee Ganer commented on Doug's Wikipedia example and asked him to share it. Doug Mason shared the example. Trustee Ganer commented that the founder was on Nightline and they mentioned to him that so many schools have banned Wikipedia as a resource and he said was glad they did that as it was never something meant to be used for scholarly research.

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III. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR a) YTD Revenue Report - Revenues as of September 15, 2007 – \$317,024 b) Expenditures Report - Expenditures as of – September 15, 2007 - \$488,840 c) Monthly Statistical Report for September 2007							No comments. No comments. No comments.
IV. NEW BUSINESS a) Annual Report b) Report on Staff Development Day Plans c) Technology Updates by Doug Mason	Motion Second Ayes Noes Absent Abstain	X	X	X	X	X	Director Mazerov expressed thanks to Caroline Egan for design. Motion by Trustee Ganer seconded by Trustee Miller to approve the Annual Report. Motion was passed unanimously. Caroline Egan, Library Clerk II, provided Board with the Agenda for the Staff Development Day, Monday, October 8th. Having Cheryl Gould, from Infopeople, do a workshop on Customer Service in a Self-Check World. The afternoon will be devoted to safety. Will also be doing an updated staff picture. Trustee Ganer stated she believes this type of event is very important to staff. Director Mazerov thanked Board for being behind the Staff Development Day and providing staff that opportunity. Doug Mason, System Services Manager, presented a report on progress of wireless. Have doubled the power capacity of the server room, added 4 redundant power supplies and split the network into 3 zones (untrusted, dmz,

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							<p>and trusted). Increased the T1 bandwidth and is now balanced nicely. Was able to run all 21 computers from Infopeople. Will make a big difference when doing online training or workshops. The next thing coming up is the Horizon system, which is now called Symphony. Putting up first part of it now, and will replace WebPAC so will have that interface at home to be able to look at when renewing books, etc. Now that the network is complete can put pc's out instead of text terminals and put HIP on them so public can get used to it. Once that is in place is just question of saying yes or no to what like in the new DynixSirsi world. They did so many changes over the last few months that it is a little distracting with way changed directions with this merger. For the last part of the contract, a lot of the network stuff became more my responsibility, which is why should have someone on the staff that does that. We will probably look at other systems, that are compatible with our functionality. Additionally, buenparklibrary.org is up now. Couldn't get the .com because there is someone in Shanghai who owns it.</p>
. OR							<p>There was no public present, but Caroline Egan brought to the Board's attention their flyer regarding the annual Christmas party.</p> <p>No discussion.</p>
1. d)							<p>Director Mazerov stated that Guild held</p>

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							<p>their annual meeting with eleven in attendance. Also gave a certificate of appreciation to Ray Garcia and Paula Riley.</p> <p>Director Mazerov reported did receive a letter from the State Library regarding the Public Library Fund disbursement and as expected our share has gone back to what was about two years ago. Last year received \$46,963, the year before \$31,835 and for this year will get \$31,438. It is just \$500 less than what received two years before, and that is what we predicted. Did receive letter confirming that had been approved for staff attendance at Transforming Life After 50: Public Libraries and Boomers Institute. It will be held in November and Kathleen Wade and Kathy Billings will attend. The State Library is picking up the cost. Left the Board many things to look at so can see the type of outreach and programming we are doing. The adult programming with authors is continuing and, in fact, we have one tonight that is a Forensics and Fiction workshop with D.P. Lyle, MD. On October 16th Cy Tymony, who has written <u>Sneaky Uses for Everyday Things</u>, will speak and this is a combined adult/teen program. Bruce Pasarow read about him and contacted him. Doing outreach because of new school year and have produced a number of handouts that have gone to the schools and being handed out to homeschoolers (and I took to Boys and Girls club), especially ones on school reports and our online resources that students can use</p>

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							<p>and another flyer on our after school Live Homework Help. The Boys and Girls Club has a homework center there with computers and a staff member who helps the kids do their homework so I left that information for her and will try to get a librarian over there to introduce them to some of these resources. This year we have subscribed to a number of newer resources such as the Gale Student Resource Center and we want to be sure everybody knows about it and uses it. The teens had a program on the 15th on Drawing Manga. The City of Buena Park has a new format for their quarterly guide and on the inside of the back page it includes very complete information on the library. Emailed Steve Hunt to thank him for the space and very nice coverage. Also once a month hosting meeting of lead teachers in the Centralia School District and first meeting will be next week. We know that Beth Swift, who is on the Buena Park School District Board and teaches at Buena Park High School, always hands out our homework help information. Definitely making inroads into some of the community activities. Also out for the Board is a publication put out by State Library that talks about how special districts are formed, where financing comes from and percentage they are in the State. President Niccum commented on items on page 10 and Trustee Ganer commented on page 19.</p> <p>Nineteen story times in September with total attendance of 705. For Saturday movies total attendance was 96.</p>
VI. FUTURE AGENDA ITEMS							None proposed.

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VII. CONSENT CALENDAR	Motion Second Ayes Noes Absent Abstain	X	X	X X	X X	X X	Motion by Trustee Miller seconded by Trustee Salts to approve consent calendar as presented. Consent calendar was approved unanimously: a) Approve Claims Request Number 650-07 Personnel Matters 1. Merit increase for F/T Public Services Manager, Kathleen Wade, to Step 7 on the Salary Scale effective October 12, 2007.
ADJOURNMENT	Motion Second Ayes Noes Absent Abstain	X X	X X	X X	X X	X X	Motion by Trustee Alibrandi seconded by Trustee Miller to adjourn. Motion approved unanimously and the meeting stood adjourned at 6:06 p.m.

Submitted by,

Donna Miller, Secretary