



SPECIAL MEETING AGENDA

Board of Library Trustees | Buena Park Library District

Please note new location:

**Walter Knott Education Center
7300 La Palma Ave. Buena Park, CA 90620
Building 10, Room 16**

June 23, 2026 | 4:30 P.M.

REPORTS AND DOCUMENTATION: *The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members at the meeting. Members of the public who wish to obtain a copy of any document may do so by completing a Public Records Request at <https://www.buenaparklibrary.org/public-records-request>.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Library Administration at (714) 826-4100 Extension 120 at least 48 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

1. **CALL TO ORDER** (Library Board President)
2. **PLEDGE OF ALLEGIANCE** (Library Board President)
3. **ROLL CALL** (Library Board President)
4. **PRESIDENT’S REMARKS AND BOARD MEMBER COMMENTS**
This is the opportunity for the President and Board Members to give reports about conferences/training and comments on items of general interest to the community.
5. **COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA** (3 MINUTES PER SPEAKER)
Individuals may address the Board regarding any item of Library District business not on the agenda. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda.

NEW BUSINESS

6. Adoption of Resolution 2026-16 approving the annual budget for Fiscal Year 2026-2027
 - Recommended Action: 1) Adopt Resolution 2026-16 approving the Proposed Annual Budget for Fiscal Year 2026-2027 with \$6,264,970 in revenues, \$3,655,652 in operating expenses, and \$8,727,370 in capital improvement expenses, and the Five-Year Capital Improvement Plan for Fiscal Years 2026-2032 for capital improvement projects

7. Classification Study and Approval of New Classification Specifications
 - Recommended Action: 1) Receive and file June 2026 Classification Study Report from Regional Government Services; 2) Approve the classification specification for Administrative Specialist; and 3) Approve the classification specification for Senior Library Technician

8. Resolution 2026- 17 Establishing the Buena Park Library District Salary Schedule effective June 26, 2026
 - Recommended Action: 1) Receive and file Buena Park Library District Compensation Study Report 2026 prepared by Regional Government Services; and 2) Adopt Resolution 2026-17 establishing the Buena Park Library District Salary Schedule for all positions effective June 26, 2026, to coincide with the first pay period in the new Fiscal Year 2026-2027, superseding all and any prior salary plans and schedules

9. Adoption of Resolution 2026-18 establishing FY 2026-2027 Annual Appropriations Limit
 - Recommended Action: 1) Adopt Resolution 2026-16 establishing the Fiscal Year 2026-2027 Annual Appropriations Limit in accordance with Article XIII B of the Constitution of the State of California in the amount of \$19,323,883

10. Approval of agreement with Complete Office Cleaning, LLC (dba Smart Janitorial Office Cleaning Systems) janitorial services
 - Recommended Action: 1) Approve the agreement with Complete Office Cleaning, LLC (dba Smart Janitorial Office Cleaning Systems); 2) Authorize an expenditure not-to-exceed \$43,340.00; 3) Authorize the Library Director to make any necessary non-monetary changes to the agreement; and 4) Authorize the Library Director to execute the agreement

11. Approval of attendance of the Board President at the 2026 CSDA Conference
 - Recommended Action: 1) Approve attendance of the Board President at the 2026 California Special Districts Association Annual Conference and Exhibitor Showcase

including registration fees of \$999.00, hotel accommodations of approximately \$179.00 a night plus fees, and mileage and meal reimbursements

FUTURE AGENDA ITEMS

12. Agenda preparation for the Regular Meeting which will be held on July 7, 2026, at 6:00 p.m. unless rescheduled by the Board of Library Trustees.

This is the time for board members to publicly request that items be placed on future agendas.

ADJOURNMENT

CERTIFICATION OF POSTING

I, Patty Salas, Administrative Assistant of the Buena Park Library District, hereby certify that the Agenda for the June 23, 2026, Special Meeting of the Board of Library Trustees of the Buena Park Library District was posted on June 19, 2026, at 7300 La Palma Ave Buena Park, CA, and online at www.buenaparklibrary.org.

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Patty Salas, Administrative Assistant