RGS REGIONAL GOVERNMENT SERVICES
SERVING PUBLIC AGENCIES SINCE 2002

Buena Park Library District
Analytical Financial Overview
For the Three Months Ended September 30, 2026

To: Board of Trustees
Buena Park Library District

From: Nazer Uddin
Senior Advisor, RGS

RE: Analytical Financial Overview — For the Three Months Ended September 30, 2026

RGS presents this overview of the District's cash-basis financial results for the three months ended September 30, 2026. The financial statements are prepared on the cash basis of accounting; accordingly, revenues are recorded when cash is received and expenditures are recorded when cash is paid. The report highlights major revenue and expenditure trends, budget-to-actual results, and factors affecting the year-to-date financial position. Interim amounts may be adjusted during preparation of the annual financial statements.

1. Overview of the Financial Statements

The attached statements compare the District's results for the three months ending September 30, 2026, with the annual budget and the same period last year. Year-to-date revenue totaled **$230,537**, expenditures totaled **$832,224**, and fund balance decreased by **$601,688**. These interim results reflect the timing of property-tax receipts, capital grant proceeds, payroll and benefit postings, renovation costs, and other expenditures that occur unevenly during the year.

2. Financial Summary

Through September 30, 2026, the District recorded **$230,537** in revenue, or **3.7% of its $6.265 million annual budget**. Expenditures totaled **$832,224**, or **6.7% of the $12.383 million annual budget**, resulting in a **$601,688 year-to-date deficit**. This amount remains well below the approximately **$6.118 million full-year budget deficit**. However, the comparison is preliminary because most property-tax receipts, capital grant proceeds, construction costs, and equipment purchases have not yet been recorded.

Financial Highlights — For the Three Months Ended September 30, 2026			
Metric	**YTD Actual**	**Budget / Prior-Year Comparison**	**Board-Level Takeaway**
Total Revenues	$230,537	3.7% of annual budget; down 26.6% year over year	Passport services were unavailable during the Library's temporary relocation, resulting in no passport application or photo fees; prior-year state grant revenue was $13,171. The $850,000 capital renovation grant has not yet been recognized.
Total Expenditures	$832,224	6.7% of annual budget; down 28.0% year over year	Results include the CalPERS unfunded accrued liability payment, the OPEB reimbursement, and relocation and occupancy costs.
Net Change in Fund Balance	($601,688)	Prior-year decrease: ($842,740)	Deficit improved by $241,053 year over year.
Capital Outlay	$57,019	0.7% of $8.553 million budget	Early project stage; spending will increase as construction begins.

3. Revenue Performance

Revenue remains concentrated in a few sources and reflects the early stage of the fiscal year.

- **Property taxes — $100,147.** Receipts equaled 2.1% of the annual budget and increased 16.4% from the prior-year period. Secured property taxes rose to $47,526 and unsecured property taxes were $37,926, partly offset by lower prior-year supplemental taxes.
- **User service charges and fees — $416.** Revenue declined 99.5% from the prior-year period because passport services were unavailable during the Library's temporary relocation, and therefore no passport application or photo fees were recorded. The District recorded $75,752 from these services in the same period last year.
- **Investment earnings — $129,050.** Earnings reached 25.3% of the annual budget and were 3.1% below the prior-year period. This remained the largest year-to-date revenue source.
- **Grants and contributions — $100.** No state grant revenue was recorded, compared with $13,171 in the prior-year period. The separately budgeted **$850,000 capital renovation grant** also had not yet been recognized.
- **Miscellaneous revenue — $824.** This unbudgeted activity was immaterial to total operations.

Total revenue declined by **$83,385** from the prior-year period, mainly because passport services were unavailable during the Library's temporary relocation and because the prior-year period included $13,171 in state grant revenue. Higher property-tax receipts partly offset the decline. The $850,000 capital renovation grant has not yet been recognized.

4. Expenditure Performance

Year-to-date expenditures totaled **$832,224**, or **6.7% of the annual budget**, and were **$324,438 lower** than in the prior-year period.

- **Salaries and wages — $387,172.** Spending equaled 22.2% of the annual budget and declined 13.6% from the prior year period. The decrease reflects deferred hiring during the renovation project and lower vacation-pay costs.
- **Employee benefits — $171,502.** Spending reached 32.9% of budget and declined 3.4% year over year. CalPERS expense totaled $124,427, including the District's unfunded accrued liability payment, while the prior year included $73,584 of net pension expense.
- **Retiree benefits — ($42,332).** The negative balance reflects an OPEB reimbursement applied against retiree health benefit expenses.
- **Professional and specialized services — $77,073.** Spending declined 53.6% from the prior year, mainly because professional-service costs decreased to $43,977 from $117,011.
- **Technology and support services — $14,571.** Spending increased 67.9% from the prior-year period, primarily because of software, web, and cloud license and support costs, including DocAccess and Cisco Cloud Calling services.
- **Utilities and facility operations — $36,062 combined.** Both categories remained below annual budget and declined significantly from the prior year, reflecting operations at the temporary location.
- **Relocation and occupancy costs — $98,226.** These non-capitalizable costs include moving, installation, and temporary occupancy activities. Year-to-date spending represents 56.5% of the $174,000 annual budget.

5. Net Change in Fund Balance

Fund balance decreased by **$601,688**, compared with an **$842,740 decrease** in the same period last year. The **$241,053 improvement** resulted from a $324,438 reduction in expenditures, partly offset by an $83,385 decline in revenue. Because of revenue collections and renovation spending vary significantly during the year, the year-to-date result should not be projected over the full fiscal year.

6. Capital and Renovation Activity

Capital outlay totaled **$57,019**, including approximately $41,640 for project management and $15,380 for architectural consulting. This represents 0.7% of the **$8.553 million annual capital budget**. No construction or equipment costs had been recorded as of September 30, 2026. The District also incurred **$98,226 in relocation and occupancy costs** associated with moving, installation, and temporary occupancy activities.

7. Board-Level Takeaways

- Revenue was below the prior-year level mainly because passport services were unavailable during the Library's temporary relocation. The **$850,000 capital renovation grant** also had not yet been recognized.
- Expenditures remained below both the prior-year level and annual appropriations. Results include the CalPERS unfunded accrued liability payment, the OPEB reimbursement, and expected relocation and occupancy costs.
- Fund balance decreased by **$601,688**, an improvement of **$241,053** from the same period last year. The larger full-year budgeted decrease primarily reflects the renovation project.
- The capital project remains in its early stages. Cash requirements will increase as construction and equipment purchases begin, with a portion funded by the capital renovation grant.

Buena Park Library District
Summary of Budget vs Actuals
July 2026 - Sep 2026

	YTD Actual	Total Budget	Over Budget	% of Budget
40000 OPERATING REVENUES				
Total 41100 PROPERTY TAXES	100,147	4,825,970	(4,725,823)	2%
Total 41200 USER SERVICE CHARGES AND FEES	416	79,000	(78,584)	1%
Total 41400 INVESTMENT EARNINGS	129,050	510,000	(380,950)	25%
Total 41500 GRANT AND CONTRIBUTIONS	100	850,000	(849,900)	0%
Total 41600 MISCELLANEOUS REVENUES	824	-	824	
Total 40000 OPERATING REVENUES	**230,537**	**6,264,970**	**(6,034,433)**	**4%**
50000 OPERATING EXPENSES				
Total 51100 SALARIES AND WAGES	387,172	1,745,730	(1,358,558)	22%
Total 51200 EMPLOYEES BENEFITS	171,502	520,561	(349,059)	33%
Total 51300 RETIREE BENEFITS	(42,332)	52,793	(95,125)	-80%
Total 51400 TRAINING	10,812	47,510	(36,698)	23%
Total 52100 SUPPLIES AND MINOR EQUIPMENT	1,649	61,000	(59,351)	3%
Total 52200 LIBRARY MATERIALS	19,857	155,270	(135,413)	13%
Total 53100 LIBRARY PROGRAM PROFESSIONAL SERVICES	-	31,000	(31,000)	0%
Total 54100 PROFESSIONAL AND SPECIALIZED SERVICES	77,073	621,750	(544,677)	12%
Total 54200 TECHNOLOGY AND SUPPORT SERVICES	14,571	107,650	(93,079)	14%
Total 55100 RISK MANAGEMENT AND INSURANCE	-	93,888	(93,888)	0%
Total 55200 TAXES AND ASSESSMENTS	-	17,800	(17,800)	0%
Total 56100 UTILITIES	18,249	102,380	(84,131)	18%
Total 57100 EQUIPMENT AND EQUIPMENT MAINTENANCE	417	7,000	(6,583)	6%
Total 57200 FACILITY OPERATIONS AND MAINTENANCE	17,812	90,320	(72,508)	20%
Total 57300 FLEET/VEHICLE SERVICES	196	1,000	(804)	20%
Total 59100 OTHER EXPENSES	-	-	-	
Total 70000 CAPITAL OUTLAY AND DEPRECIATION/AMORTIZATION EXPENSES	57,019	8,553,370	(8,496,351)	1%
Total 50000/70000 EXPENSES	**832,224**	**12,383,022**	**(11,550,798)**	**7%**
NET CHANGES IN FUND BALANCE	**(601,688)**	**(6,118,052)**	**5,516,364**	**10%**

Buena Park Library District
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Buena Park Library District

Summary Statement of Revenues, Expenditures and Changes in Fund Balance

July 2026- Sep 2026

	TOTAL		
	Current Year	**Prior Year**	**% Change**
REVENUES			
Total for 41100 PROPERTY TAXES	100,147	86,026	16%
Total for 41200 USER SERVICE CHARGES AND FEES	416	80,442	-99%
Total for 41400 INVESTMENT EARNINGS	129,050	133,152	-3%
Total 41500 GRANT AND CONTRIBUTIONS	100	14,221	-99%
Total for 41600 MISCELLANEOUS REVENUES	824	82	907%
TOTAL REVENUES	**230,537**	**313,922**	**-27%**
EXPENDITURES			
Total for 51100 SALARIES AND WAGES	387,172	447,873	-14%
Total for 51200 EMPLOYEES BENEFITS	171,502	177,521	-3%
Total for 51300 RETIREE BENEFITS	-42,332	-41,188	3%
Total for 51400 RECRUTING AND TRAINING	10,812	4,552	137%
Total for 52100 SUPPLIES AND MINOR EQUIPMENT	1,649	7,806	-79%
Total for 52200 LIBRARY MATERIALS	19,857	40,305	-51%
Total for 53100 LIBRARY PROGRAM PROFESSIONAL SERVICES	0	1,810	-100%
Total for 54100 PROFESSIONAL AND SPECIALIZED SERVICES	77,073	166,171	-54%
Total for 54200 TECHNOLOGY AND SUPPORT SERVICES	14,571	8,677	68%
Total for 55100 RISK MANAGEMENT AND INSURANCE	0	0	
Total for 55200 TAXES AND ASSESSMENTS	0	0	
Total for 56100 UTILITIES	18,249	38,873	-53%
Total for 57100 EQUIPMENT AND EQUIPMENT MAINTENANCE	417	1,632	-74%
Total for 57200 FACILITY OPERATIONS AND MAINTENANCE	17,812	34,615	-49%
Total for 57300 FLEET/VEHICLE SERVICES	196	65	202%
Total for 59100 OTHER EXPENSES	0	0	
EXPENSES	155,245	267,950	-42%
TOTAL EXPENDITURES	**832,224**	**1,156,662**	**-28%**
NET CHANGES IN FUND BALANCE	**-601,688**	**-842,740**	**-29%**

Buena Park Library District
Detailed Statement of Revenues, Expenditures and Changes in Fund Balance
July 2026- Sep 2026

	TOTAL		
	Current Year	Prior Year	% Change
40000 REVENUES			
41100 PROPERTY TAXES			
41110 Property Taxes - Secured	47,526	15,958	198%
41120 Property Taxes - Unsecured	37,926	37,531	1%
41140 Property Taxes - Prior Year Supplemental	14,694	32,536	-55%
Total for 41100 PROPERTY TAXES	**100,147**	**86,026**	**16%**
41200 USER SERVICE CHARGES AND FEES			
41210 Photocopies and Printing	323	4,811	-93%
41215 Fines and faxing services	28	0	
41220 Passport Photos	0	19,680	-100%
41230 Passport Application Services	0	56,072	-100%
41240 Merchandise Sales	65	0	
41299 Return Item Chargeback	0	-122	-100%
Total for 41200 USER SERVICE CHARGES AND FEES	**416**	**80,442**	**-99%**
41400 INVESTMENT EARNINGS			
41410 Investment Income	126,701	130,086	-3%
41420 Saving Account Interest	2,349	3,066	-23%
Total for 41400 INVESTMENT EARNINGS	**129,050**	**133,152**	**-3%**
41500 GRANT AND CONTRIBUTIONS			
41510 State Grants	0	13,171	-100%
41515 Special Grants	0	0	
41520 Individual Donations	100	1,000	-90%
41530 Miscellaneous Donations	0	50	-100%
Total 41500 GRANT AND CONTRIBUTIONS	**100**	**14,221**	**-99%**
41600 MISCELLANEOUS REVENUES			
41610 Other Revenues	826	82	909%
41630 Cash Over/Short (Revenues)	-2	0	
Total for 41600 MISCELLANEOUS REVENUES	**824**	**82**	**907%**
TOTAL REVENUES	**230,537**	**313,922**	**-27%**
50000 EXPENDITURES			
51100 SALARIES AND WAGES			
51110 Salaries & Wages - Regular	353,556	376,109	-6%
51115 Comp Time	2,765	0	
51120 Salaries & Wages - Overtime	0	748	-100%
51121 Vacation Pay	21,850	57,453	-62%
51122 Sick Pay	9,002	13,564	-34%
Total for 51100 SALARIES AND WAGES	**387,172**	**447,873**	**-14%**
51200 EMPLOYEES BENEFITS			
51210 Medical Insurance	35,841	35,368	1%
51211 Dental Insurance	2,351	1,487	58%
51214 Life/AD&D/STD/LTD Insurance	-81	2,338	-103%
51217 Vision Insurance	-126	505	-125%
51220 Workers' Compensation	0	26,800	-100%
51223 FICA	9,090	12,297	-26%
51232 CalPERS	124,427	25,142	395%
51238 Net Pension Expenses	0	73,584	-100%
Total for 51200 EMPLOYEES BENEFITS	**171,502**	**177,521**	**-3%**
51300 RETIREE BENEFITS			
51310 Retiree Health Benefits	-42,332	-41,188	3%
51347 OPEB CERBT Disbursement	0	0	
Total for 51300 RETIREE BENEFITS	**-42,332**	**-41,188**	3%
51400 RECRUTING AND TRAINING			
51410 Travel and Transportation	1,399	159	781%
51420 Professional Development & Training	8,477	3,769	125%
51430 Professional Memberships	935	625	50%
51440 Special District Conferences	0	0	

Buena Park Library District
Detailed Statement of Revenues, Expenditures and Changes in Fund Balance
July 2026- Sep 2026

	TOTAL		
	Current Year	Prior Year	% Change
51450 CLA Conference	0	0	
Total for 51400 RECRUTING AND TRAINING	**10,812**	**4,552**	**137%**
52100 SUPPLIES AND MINOR EQUIPMENT			
52110 General Office Supplies	527	289	82%
52135 Circulation Supplies	0	175	-100%
52140 Marketing	0	0	
52145 Signage	0	114	-100%
52150 Postage	219	3,998	-95%
52155 Printer Supplies	0	1,001	-100%
52160 Printer Supplies-Library Services	540	841	-36%
52165 Supplies Reference/Children	261	250	4%
52170 Local Meeting Expenses	101	500	-80%
Total for 52100 SUPPLIES AND MINOR EQUIPMENT	**1,649**	**7,806**	**-79%**
52200 LIBRARY MATERIALS			
52213 Books/Zip Books	2,675	2,707	-1%
52215 Technical Services	610	1,908	-68%
52218 Title Source III	0	0	
52223 Print Subscriptions	0	5,472	-100%
52228 Media	0	408	-100%
52233 Library of Things	240	480	-50%
52238 Electronic Subscriptions	13,891	10,463	33%
52243 eBooks/Downloadable/Streaming Content	0	17,888	-100%
52248 OCLC Fees	0	598	-100%
52268 Community Outreach Supplies (Lunch At The Library Grant)	2,440	380	542%
Total for 52200 LIBRARY MATERIALS	**19,857**	**40,305**	**-51%**
53100 LIBRARY PROGRAM PROFESSIONAL SERVICES			
53128 Public Programs - Children & Family	0	410	-100%
53133 Children Summer Reading Program	0	1,400	-100%
53138 Multicultural Program	0	0	
53143 Community Outreach	0	0	
Total for 53100 LIBRARY PROGRAM PROFESSIONAL SERVICES	**0**	**1,810**	**-100%**
54100 PROFESSIONAL AND SPECIALIZED SERVICES			
54110 Auditor Services	9,500	9,250	3%
54115 Legal Services	17,844	28,056	-36%
54120 Professional Services	43,977	117,011	-62%
54135 LAFCO Fee	0	3,215	-100%
54140 Employment Physical/Background	0	109	-100%
54145 Payroll & Timekeeping Services	1,766	2,345	-25%
54150 Publications & Legal Notices	535	85	529%
54155 Permits and Fees	0	262	-100%
54165 Merchant Fees	110	1,324	-92%
54170 Bank Fees	3,340	4,515	-26%
Total for 54100 PROFESSIONAL AND SPECIALIZED SERVICES	**77,073**	**166,171**	**-54%**
54200 TECHNOLOGY AND SUPPORT SERVICES			
54215 Computer Equipment & Peripherals (<$5,000)	0	0	
54220 System Services Supplies	0	0	
54225 Software/Web/Cloud Resources- License & Support	14,571	8,677	68%
54230 Technical Services	0	0	
Total for 54200 TECHNOLOGY AND SUPPORT SERVICES	**14,571**	**8,677**	**68%**
56100 UTILITIES			
56110 Electric	15,770	31,134	-49%
56115 Gas	175	677	-74%
56120 Water & Sewage	779	1,115	-30%
56125 Telecommunications Services	1,357	5,947	-77%
56127 Internet Services	169	0	
Total for 56100 UTILITIES	**18,249**	**38,873**	**-53%**
57100 EQUIPMENT AND EQUIPMENT MAINTENANCE			

Buena Park Library District
Detailed Statement of Revenues, Expenditures and Changes in Fund Balance
July 2026- Sep 2026

	TOTAL		
	Current Year	Prior Year	% Change
57110 Service Agreements	417	379	10%
57120 Postage Machine Lease	0	1,253	-100%
57121 Equipment Lease	0	0	
Total for 57100 EQUIPMENT AND EQUIPMENT MAINTENANCE	**417**	**1,632**	-74%
57200 FACILITY OPERATIONS AND MAINTENANCE			
57210 Building Maintenance Supplies	1,486	0	
57213 Janitorial Supplies	228	2,558	-91%
57216 Custodial Services	5,876	9,129	-36%
57219 Refuse Disposal Services	-109	2,082	-105%
57222 Electrical Services	0	260	-100%
57225 Alarm System Services	4,182	3,932	6%
57228 HVAC Services	0	2,034	-100%
57231 Elevator Services	862	3,149	-73%
57234 Plumbing Services	0	632	-100%
57237 Landscape Services	4,087	9,250	-56%
57240 Door Maintenance Services	0	0	
57243 Pest Control Services	1,000	800	25%
57252 Fire & Safety Inspections & Services	200	790	-75%
57258 Telecommunication Services	0	0	
57261 Special Building Project	0	0	
Total for 57200 FACILITY OPERATIONS AND MAINTENANCE	**17,812**	**34,615**	**-49%**
57300 FLEET/VEHICLE SERVICES			
57310 Vehicle Maintenance & Repairs	140	15	835%
57315 Outreach Van - Gasoline	56	50	12%
Total for 57300 FLEET/VEHICLE SERVICES	**196**	**65**	202%
70000 CAPITAL OUTLAW AND DEPRECIATION/AMORTIZATION EXPENSES			
71110 Project Management	41,640	93,203	-55%
71113 Architectural Consultant	15,380	173,563	-91%
71115 Construction Services	0	1,185	-100%
75610 Relocation and Occupancy Expenses (Non-Capitalizable)	98,226	0	
Total for 70000 CAPITAL OUTLAW AND DEPRECIATION/AMORTIZATION EXPENSES	**155,245**	**267,950**	**-42%**
TOTAL EXPENDITURES	**832,224**	**1,156,662**	**-28%**
NET CHANGES IN FUND BALANCE	**-601,688**	**-842,740**	**-29%**

BUENA PARK LIBRARY DISTRICT

TREASURER'S REPORT

September 2026

	BMO Muni Checking Disbursements	BMO Muni Checking Revenue Deposits	BofA Business Checking	BofA Interest Checking
Beginning Balance 09/01/2026	**2**	**576,319**	**115,303**	**432,023**
RECEIPTS/TRANSFERS:				
Property Tax Receipts			-	41,617
Service Fee		233	-	11
Interest				426
Other				
Transfer In from BofA Interest Checking`			250,000	
Transfer In	250,000	500,000		
	250,000	**500,233**	**250,000**	**42,054**
DISBURSEMENTS/TRANSFERS:				
Vendor Payments - Checks/ACH			156,668	
CALPERS			45,368	
ADP Payroll			98,265	
Bank/Merchant Processing fees			1,038	
Transfer To		250,000	-	250,000
	-	**250,000**	**301,339**	**250,000**
`				
Balance Per Bank 09/30/2026	**250,002**	**826,552**	**63,964**	**224,077**
Outstanding Checks		0	(14,309)	0
Deposit in Transit				
Balance Per Books 09/30/2026	**250,002**	**826,552**	**49,655**	**224,077**

RECONCILEMENT:	**Book Balance**	**Bank Balance**
Bank of America Business Checking - Operating Account	$49,655	$63,964
Bank of America Public Funds Interest Account - Revenues Account	$224,077	$224,077
BMO Muni Checking- Revenue Deposits	$826,552	$826,552
BMO Muni Checking- Cash Disbursements	$250,002	$250,002
CLASS	$11,387,299	$11,387,299
CAMP	$1,330,810	$1,330,810
Outstanding Transactions		-$14,309
TOTAL LIQUIDITY BALANCE as of 09/30/2026	**$14,068,396**	**$14,068,396**

I hereby certify that the foregoing report accurately presents all cash and investment holdings of the Buena Park Library District and that such investments are in full compliance with the applicable provisions of the State of California Government Code and the District's Investment Policy. As Treasurer of the Buena Park Library District, I further certify that the District maintains sufficient investment liquidity and projected revenues to meet all anticipated expenditures for the next six months.



Treasurer

Signed Date: 10/27/2026

Secretary

Signed Date: