



Board of Trustees

Mrs. L. Carole Jensen – President
Mrs. Cheyenne Traut – President Pro Tem
Ms. Brenda Estrada – Secretary
Dr. Pat Ganer – Trustee
Dr. Richard Rams – Trustee

REGULAR BOARD MEETING AGENDA

Tuesday, January 9, 2024

5:30 p.m.

7150 La Palma Ave. Buena Park, CA 90620

Board Room – 2nd Floor

Americans with Disabilities Act Compliance: If you need special assistance to participate in this meeting, please contact the administration office at (714) 826-4100 ext. 120 or by email: Psalas@buenaparklibrary.org at least 72 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

Public Requests for Documents: The District provides a public inspection copy of all materials included in the agenda packet to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administration office who will arrange for the documents to be copied at a charge of 20 cents per page. A digital copy (PDF) is available free of charge and will be sent by email. Request forms are available at the District Administration office.

This meeting of the Buena Park Library Board of Trustees will be held in person on the 2nd Floor of the Library (7150 La Palma Ave. Buena Park, CA 90620) and is OPEN to the Public.

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1. Call to Order
 2. Pledge of Allegiance
 3. Roll Call

Action on Minutes

4. Approval of minutes from the December 5, 2023 Regular Meeting

Oral Communication

5. Public Comments

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the Library Board of Trustees. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item, but prior to the Library Board taking a vote on that item. Those wishing to speak are asked to complete a speaker identification form and hand it to the Library Director. Public comments are limited to 3 minutes each.

6. Board members' Reports on Conferences Attended or Meetings Scheduled



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Correspondence

7. Patron’s Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
8. Buena Park Library Volunteer Guild Meeting Report
9. Director’s Report

Financial and Monthly Reports from the Office of the Director

10. Balance Sheet as of December 31, 2023
11. Revenue - \$1,407,151 and Expenditures – \$1,795,514 Budget vs. Actual Report
12. Check Register through December 31, 2023
13. Monthly Statistical Report

New Business

14. Mid-Year Detailed Budget Review (Receive and File)
15. Mid-Year Plan of Service Review (Receive and File)
16. Approval of changes to Sick Leave Policy for Part-time employees to be compliant with California law
17. Approval to extend the Appointment of Ann Duarte as Interim Library Services Supervisor

Future Agenda Items

18. Agenda preparation for the next regular date meeting which will be held on February 6, 2024, unless rescheduled by the Library Board of Trustees

Consent Calendar

19. Personnel Action

Adjournment

20. The Library Board of Trustees will adjourn the regular meeting of January 9, 2024.