



## MEETING AGENDA

Board of Library Trustees | Buena Park Library District

2<sup>nd</sup> Floor Board Room  
7150 La Palma Avenue  
Buena Park, CA 90620  
April 1, 2025 | 5:30 P.M.

**REPORTS AND DOCUMENTATION:** *Reports and documentation relating to Agenda items are on file in the Administration Office of the Buena Park Library District and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at (714) 826-4100, Extension 120.*

In compliance with the Americans with Disability Act, if you need special assistance to participate in the meeting, please contact Library Administration at (714) 826-4100 Extension 120 at least 48 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

1. **CALL TO ORDER** (Library Board President)
2. **PLEDGE OF ALLEGIANCE** (Library Board President)
3. **ROLL CALL** (Library Board President)
4. **PRESIDENT'S REMARKS AND BOARD MEMBER COMMENTS**  
*This is the opportunity for the President and Board Members to give reports about conferences/training and comments on items of general interest to the community.*
5. **PRESENTATION OF SAFETY SPECIALIST CERTIFICATES**
6. **COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA** (3 MINUTES PER SPEAKER)  
*Individuals may address the Board regarding any item of Library District business not on the agenda. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda.*

### **CONSENT CALENDAR ACTION (Items 7-10)**

*The Consent Calendar adopting the printed Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove any item from the Consent Calendar for discussion and consideration.*

7. Minutes of the Library Board of Trustees Regular Date Meeting on March 4, 2025 (Receive & File and Approve)
8. Payment Register for March 2025 (Receive, File, and Approve)
9. Payment Register for February 2025 (corrected version) (Receive, File, and Approve)
10. Personnel Report for April 2025 (Receive, File, and Approve)

### **REPORTS FROM LIBRARY ADMINISTRATION**

11. Monthly Statistical Reports
  - a. Database Usage for February 2025
  - b. Trend Analysis for February 2025
  - c. Program Statistics Summary for March 2025 (will be provided at meeting)
12. Patron's suggestions – request for purchase of materials or proposing changes to library operations
13. Library Director's Report

### **NEW BUSINESS**

14. Approval of increase in compensation for Library Services Manager
15. Library Trustee Onboarding Discussion
16. Authorize one or more trustees to attend the CSDA Annual Conference in August 2025
17. Authorize the Library Director to execute an independent consultant agreement with MacLeod Watts, Inc. for OPEB actuarial services in an amount not to exceed \$9,402 and make any necessary non-monetary changes

### **FUTURE AGENDA ITEMS**

18. Agenda Preparation for the Regular Meeting which will be held on April 6, 2025, at 5:30 p.m. unless rescheduled by the Board of Library Trustees  
*This is the time for board members to publicly request that items be placed on future agendas.*

### **ADJOURNMENT**

#### **CERTIFICATION OF POSTING**

I, Patty Salas, Administrative Assistant of the Buena Park Library District, hereby certify that the Agenda for the April 1, 2025, Regular Meeting of the Library Board of Trustees of the Buena Park Library District was posted on March 28, 2025 at 7150 La Palma Ave Buena Park, CA and online at [www.buenaparklibrary.org](http://www.buenaparklibrary.org).

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Patty Salas, Administrative Assistant