

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
BUENA PARK LIBRARY DISTRICT
APRIL 7, 2026

CALL TO ORDER: President Estrada called the meeting to order at 6:01 p.m.

Board Members Present: President Brenda Estrada, Trustee L. Carole Jensen, Secretary Christian Quintero, Trustee Richard Rams, and Trustee Rudy Solorzano.

Staff Present: Helen Medina, Library Director; Patty Salas, Administrative Assistant.

Guests: Ann Thompson, Library Services Manager; Caroline Wilkins, Circulation Services Supervisor.

PRESIDENT'S REMARKS AND BOARD MEMBER COMMENTS

The Board welcomed the newest Trustee to the Board, Mr. Rudy Solorzano. Trustee Solorzano stated he was grateful for the opportunity to serve the Library and was excited for the big changes coming to the Library. He looked forward to working with the Board.

President Estrada thanked Congressman Derek Tran for securing \$850,000 in federal funding for the District to revitalize our facility and key infrastructure. She also commented on the success of the Library's Coloring with a Cop program, which she attended.

COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

There were no comments.

CONSENT CALENDAR (ITEMS 6-10)

6. Minutes of the Board of Library Trustees Regular Meeting on March 3, 2026 (Received, filed, and approved)
7. Minutes of the Board of Library Trustees Special Meeting on March 3, 2026 (Received, filed, and approved)
8. Personnel Report for March 2026 (Received and filed)
9. Patron Suggestions – Request for Purchase of Materials or Proposing Changes to Library Operations for March 2026 (Received and filed)
10. Payment Register for March 2026 (Received and filed)

MOTION by Trustee Jensen to approve the Consent Calendar.

SECOND by Trustee Solorzano.

AYES: Estrada, Jensen, Quintero, Rams, Solorzano.

Motion passed unanimously.

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REPORTS FROM LIBRARY ADMINISTRATION

11. Monthly Statistical Reports

- a. Database Usage for July 2025 – February 2026
- b. Trend Analysis for July 2025 – February 2026
- c. Program Statistics Summary for February 2026

12. Library Director's Report for March 2026

Director Medina noted the Coloring with a Cop was successful. She thanked President Estrada for attending. She stated K-9 Adam was the star of the show. K-9 Adam will be retiring from the police force this June.

Director Medina stated she welcomed Congressman Derek Tran in March, and he presented the District with an honorary \$850,000 check to go towards the Library's Renovation Project. The District has received positive feedback from the community, with many patrons commenting that they are excited for the renovation.

She also noted that staff will be releasing an RFP for moving services in April and hopes to bring a contract to the Board for approval in May.

13. Update on Disposal of Surplus Items

Director Medina provided a brief update on the disposal of surplus items. She noted many items were donated to local teachers from the Buena Park and Centralia Elementary School Districts.

FINANCIAL REPORTS

14. Analytical Financial Overview July 2025- February 2026
15. Summary of Budget vs Actuals July 2025 – February 2026
16. Budget vs Actuals Detailed Statement July 2025 – January 2026
17. Revenue and Expenditures Summary Statement July 2025 – February 2026
18. Revenue and Expenditures Detailed Statement July 2025 – February 2026
19. Treasurer's Report February 2026

NEW BUSINESS

20. Resolution 2026-5 Honoring the Service of Library Contributors, Decommissioning the Wall of Stars, and Repealing the Wall of Stars Policy

MOTION by Trustee Quintero to 1) Approve Resolution 2026-5 honoring the Service of Library Contributors, Decommissioning the Wall of Stars and repealing the Wall of Stars Policy

SECOND by Trustee Rams.

AYES: Estrada, Jensen, Quintero, Rams, Solorzano.

Motion passed unanimously.

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21. Review of Fee Schedule (Informational Only)

There were no comments on this item.

22. Establish Ad Hoc committee for Library Director Evaluation

Secretary Quintero volunteered to serve on the committee with President Estrada.

MOTION by Trustee Rams to 1) Approve the formation of an ad hoc committee for the purpose of preparing the Library Director Evaluation for presentation to the Board; and 2) designating Secretary Quintero to serve alongside President Estrada on the committee.

SECOND by Trustee Solorzano.

AYES: Estrada, Jensen, Quintero, Rams, Solorzano.

Motion passed unanimously.

FUTURE AGENDA ITEMS

22. Agenda preparation for the Regular Meeting which will be held on May 5, 2026, at 6:00 p.m. unless rescheduled by the Board of Library Trustees.

There were no requests.

ADJOURNMENT

MOTION by Trustee Jensen to adjourn the meeting.

SECOND by Trustee Quintero.

AYES: Estrada, Jensen, Quintero, Rams, Solorzano.

MOTION approved.

The meeting was adjourned at 6:23 p.m.

Submitted by,



Christian Quintero
Secretary