



## REGULAR MEETING AGENDA

Board of Library Trustees

**7300 La Palma Ave. Buena Park, CA 90620  
Building 10, Room 16**

November 3, 2026 | 6:00 P.M.

**REPORTS AND DOCUMENTATION:** *The District provides a digital version of the Board Packet on the District's website at: <https://www.buenaparklibrary.org/board-meetings>*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Library Administration at (714) 826-4100 Extension 120 at least 48 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

1. **CALL TO ORDER** (Library Board President)
2. **PLEDGE OF ALLEGIANCE** (Library Board President)
3. **ROLL CALL** (Library Board President)
4. **PRESIDENT'S REMARKS AND BOARD MEMBER COMMENTS**  
*This is the opportunity for the President and Board Members to give reports about conferences/training and comments on items of general interest to the community.*
5. **COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA** (3 MINUTES PER SPEAKER)  
*Individuals may address the Board regarding any item of Library District business not on the agenda. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda.*

### **CONSENT CALENDAR (Items 6-7)**

*The Consent Calendar adopting the printed Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove any item from the Consent Calendar for discussion and consideration.*

Recommendation: Approve items 6-7 on the Consent Calendar.

6. Minutes of the Board of Library Trustees Regular Meeting on October 6, 2026 (Receive, File, and Approve)
7. Payment Register for September 2026 (Receive and file)

## **REPORTS FROM LIBRARY ADMINISTRATION**

8. Monthly Statistical Reports
  - Database Usage for September 2026
  - Trend Analysis for September 2026
  - Program Statistics Summary for September 2026
9. Library Director's Report for October 2026

## **FINANCIAL REPORTS**

10. Analytical Financial Overview for July 2026 – September 2026
11. Summary of Budget vs Actuals July 2026 – September 2026
12. Budget vs Actuals Detailed Statement July 2026 – September 2026
13. Summary Statement of Revenues, Expenditures and Changes in Fund Balance July 2026 – September 2026
14. Detailed Statement of Revenues, Expenditures and Changes in Fund balance July 2026 – September 2026
15. Treasurer's Report July 2026 – September 2026

## **NEW BUSINESS**

16. Approval of Amendment No. 2 to the Agreement for Architectural Services by and between Buena Park Library District and LPA, Inc., for the Library Renovation Project
  - Recommended Action: 1) Approve Amendment No.2 to Agreement for Architectural Services by and between Buena Park Library District and LPA, Inc. for the Library Renovation Project; and 2) Authorize the Library Director to execute the agreement.
17. Approval of Professional Services Agreement with Dannis Woliver Kelley Attorneys at Law for Legal Services
  - Recommended Action: 1) Approval of two-year professional services agreement with Dannis Woliver Kelley; and 2) Authorize the Library Director to execute the agreement.
18. Adopt Resolution 2026-24 establishing Operating Hours and Holiday Closures for Calendar Year 2027
  - Recommended Action: 1) Adopt Resolution 2026-24 establishing Operating Hours and Holiday Closures for Calendar Year 2027
19. Annual Report for FY 2025-2026
  - Recommended Action: 1) Receive and File

## **FUTURE AGENDA ITEMS**

20. Agenda preparation for the Regular Meeting which will be held on December 1, 2026, at 6:00 p.m.

*This is the time for board members to publicly request that items be placed on future agendas.*

## **CLOSED SESSION**

21. Public Employee Evaluation (Gov. Code § 54957(b)(1))  
- Employee: Library Director

## **ADJOURNMENT**

### **CERTIFICATION OF POSTING**

I, Patty Salas, Administrative Specialist of the Buena Park Library District, hereby certify that the Agenda for the November 3, 2026, Regular Meeting of the Board of Library Trustees of the Buena Park Library District was posted on October 29, 2026, at 7300 La Palma Ave Buena Park, CA and online at [www.buenaparklibrary.org](http://www.buenaparklibrary.org).

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Patty Salas, Administrative Specialist