



Board of Trustees

Mrs. Cheyenne Traut – President
Ms. Brenda Estrada – President Pro Tem
Dr. Richard Rams – Secretary
Mrs. L. Carole Jensen – Trustee
Dr. Christian Quintero – Trustee

REGULAR BOARD MEETING AGENDA

Tuesday, January 7, 2025

5:30 p.m.

7150 La Palma Ave. Buena Park, CA 90620

Board Room – 2nd Floor

Americans with Disabilities Act Compliance: If you need special assistance to participate in this meeting, please contact the administration office at (714) 826-4100 ext. 120 or by email: Psalas@buenaparklibrary.org at least 72 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

Public Requests for Documents: The District provides a public inspection copy of all materials included in the agenda packet to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administration office who will arrange for the documents to be copied at a charge of 20 cents per page. A digital copy (PDF) is available free of charge and will be sent by email. Please email psalas@buenaparklibrary.org if you would like to request a copy of the Board packet materials.

This meeting of the Buena Park Library Board of Trustees will be held in person on the 2nd Floor of the Library (7150 La Palma Ave. Buena Park, CA 90620) and is open to the Public.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

Action on Minutes

4. Approval of Minutes from the December 3, 2024 Regular Meeting
5. Approval of Minutes from the December 11, 2024 Special Meeting

Oral Communication

6. Public Comments

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the Library Board of Trustees. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item, but prior to the Library Board taking a vote on that item. Those wishing to speak are asked to complete a speaker identification form and hand it to the Library Director. Public comments are limited to 3 minutes each.

7. Board members' Reports on Conferences Attended or Meetings Scheduled



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Correspondence

8. Patron’s Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
9. Director’s Report

Financial and Monthly Reports from the Office of the Director

10. December 2024 Payment Register
11. Monthly Statistical Report

New Business

12. 2025 Organization Chart (Receive and File)
13. Finance, Payroll, and Human Resources Assessment from RGS (Receive and File)
14. Consideration and approval for Trustee(s) to attend the CSDA’s Special District Leadership Academy

Future Agenda Items

15. Agenda preparation for the Regular Meeting which will be held on February 4, 2025, at 5:30 p.m. unless rescheduled by the Board of Library Trustees

Consent Calendar

16. Personnel Action

Closed Session

17. Public Employee Performance Evaluation (Gov. Code, §54957)
Title: Library Director
18. Conference with Labor Negotiators (Gov. Code, §54957)
Unrepresented employee: Library Director

Adjournment

19. The Library Board of Trustees will adjourn the regular meeting of January 7, 2025.

CERTIFICATION OF POSTING

I, Patty Salas, Administrative Assistant of the Buena Park Library District, hereby certify that the Agenda for the January 7, 2025, Regular Meeting of the Board of Library Trustees of the Buena Park Library District was posted on January 3, 2025, at 7150 La Palma Ave Buena Park, CA and online at www.buenaparklibrary.org.



Patty Salas, Administrative Assistant