



REGULAR MEETING AGENDA

Board of Library Trustees | Buena Park Library District

2nd Floor Board Room
7150 La Palma Avenue
Buena Park, CA 90620
March 3, 2026 | 6:00 P.M.

REPORTS AND DOCUMENTATION: *The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members at the meeting. Members of the public who wish to obtain a copy of any document may do so by completing a Public Records Request at <https://www.buenaparklibrary.org/public-records-request>.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Library Administration at (714) 826-4100 Extension 120 at least 48 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

1. **CALL TO ORDER** (Library Board President)
2. **PLEDGE OF ALLEGIANCE** (Library Board President)
3. **ROLL CALL** (Library Board President)
4. **PRESIDENT'S REMARKS AND BOARD MEMBER COMMENTS**
This is the opportunity for the President and Board Members to give reports about conferences/training and comments on items of general interest to the community.
5. **COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA** (3 MINUTES PER SPEAKER)
Individuals may address the Board regarding any item of Library District business not on the agenda. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda.

CONSENT CALENDAR (Items 6-9)

The Consent Calendar adopting the printed Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove any item from the Consent Calendar for discussion and consideration.

Recommendation: Approve items 6-9 on the Consent Calendar.

6. Minutes of the Board of Library Trustees Regular Meeting on February 3, 2026 (Receive, File, and Approve)
7. Personnel Report for March 2026 (Receive, File, and Approve)
8. Patron Suggestions – Request for Purchase of Materials or Proposing Changes to Library Operations for February 2026 (Receive and File)
9. Payment Register for February 2026 (Receive and File)

REPORTS FROM LIBRARY ADMINISTRATION

10. Monthly Statistical Reports
 - Database Usage for January 2026
 - Trend Analysis for January 2026
 - Program Statistics Summary for February 2026 (Will be presented at meeting)
11. Library Director's Report for February 2026

FINANCIAL REPORTS

12. Analytical Financial Overview July 2025 – January 2026 by Regional Government Services
13. Summary of Budget vs Actuals July 2025 – January 2026
14. Budget vs Actuals Detailed Statement July 2025 – January 2026
15. Revenue and Expenditures Summary Statement July 2025 – January 2026
16. Revenues and Expenditures Detailed Statement July 2025 – January 2026
17. Treasurer's Report October 2025 – January 2026

NEW BUSINESS

18. Resolution 2026- 4 approving License Agreement with Centralia Elementary School District for the Use of Real Property in the amount of \$12,500 per month plus maintenance and utilities
 - Recommended Action: 1) Adopt Resolution 2026-4 approving the License Agreement with CESD; 2) Authorize the Library Director to execute the License Agreement; 3) Authorize the Library Director to ensure all conditions of the License Agreement are met;

and 4) authorize the Library Director to take all necessary steps to implement the temporary relocation of library services in accordance with the License Agreement.

19. Approval of National Library Week Proclamation for 2026

- Recommended Action: 1) Approve proclamation declaring April 19-25, 2026, as “National Library Week”

20. Receive and file the Buena Park Library District’s Other Post-Employment Benefits June 30, 2025, Actuarial Valuation and GASB 75 Report for Fiscal Year Ending June 30, 2026

- Recommended Action: This item is for informational purposes only and will be filed in accordance with retention policies.

21. Board of Library Trustees Candidates

- Description: The Library Board of Trustees will review and discuss the candidate's qualifications, ask the candidate the list of previously approved questions and relevant follow-up questions.
- Recommended Action: 1) Consider recommending the candidate be appointed by the OC Board of Supervisors to the vacant position.

FUTURE AGENDA ITEMS

22. Agenda preparation for the Regular Meeting which will be held on April 7, 2026, at 6:00 p.m. unless rescheduled by the Board of Library Trustees

This is the time for board members to publicly request that items be placed on future agendas.

ADJOURNMENT

CERTIFICATION OF POSTING

I, Patty Salas, Administrative Assistant of the Buena Park Library District, hereby certify that the Agenda for the March 3, 2026, Regular Meeting of the Board of Library Trustees of the Buena Park Library District was posted on February 27, 2026, at 7150 La Palma Ave Buena Park, CA and online at www.buenaparklibrary.org.

PS

Patty Salas, Administrative Assistant