



Board of Trustees

Mrs. L. Carole Jensen – President
Mrs. Cheyenne Traut – President Pro Tem
Ms. Brenda Estrada – Secretary
Dr. Pat Ganer – Trustee
Dr. Richard Rams – Trustee

REGULAR BOARD MEETING AGENDA

Tuesday, July 2, 2024

5:30 p.m.

7150 La Palma Ave. Buena Park, CA 90620

Board Room – 2nd Floor

Americans with Disabilities Act Compliance: If you need special assistance to participate in this meeting, please contact the administration office at (714) 826-4100 ext. 120 or by email: Psalas@buenaparklibrary.org at least 72 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

Public Requests for Documents: The District provides a public inspection copy of all materials included in the agenda packet to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administration office who will arrange for the documents to be copied at a charge of 20 cents per page. A digital copy (PDF) is available free of charge and will be sent by email. Request forms are available at the District Administration office.

This meeting of the Buena Park Library Board of Trustees will be held in person on the 2nd Floor of the Library (7150 La Palma Ave. Buena Park, CA 90620) and is open to the Public.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

Action on Minutes

4. Approval of minutes from the June 4, 2024 Regular Meeting

Oral Communication

5. Public Comments

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the Library Board of Trustees. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item, but prior to the Library Board taking a vote on that item. Those wishing to speak are asked to complete a speaker identification form and hand it to the Library Director. Public comments are limited to 3 minutes each.

6. Board members' Reports on Conferences Attended or Meetings Scheduled

Correspondence

7. Patron's Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
8. Director's Report



Board of Trustees

Mrs. L. Carole Jensen – President
Mrs. Cheyenne Traut – President Pro Tem
Ms. Brenda Estrada – Secretary
Dr. Pat Ganer – Trustee
Dr. Richard Rams – Trustee

Financial and Monthly Reports from the Office of the Director

9. Balance Sheet as of June 30, 2024
10. Revenue - \$4,922,962 and Expenditures – \$3,550,035 Budget vs. Actual Report
July 1, 2023 through June 30, 2024
11. Check Register through June 30, 2024
12. Monthly Statistical Report

New Business

13. Adoption of Resolution 2024-5 establishing the Annual Budget for Fiscal year 2024-2025 at \$3,612,900
14. Adoption of Resolution 2024-6 establishing a Salary Schedule for employees of the Buena Park Library District effective July 12, 2024
15. Adoption of Resolution 2024-7 authorizing correspondence regarding changes to CalPERS System Access Administrators
16. Authorize the Library Director to sign Amendment 1 to the Agreement between the Imperial County Office of Education (ICOE) and the Buena Park Library District for the Provision, Installation, and Maintenance of Advanced Network (Data) Services
17. Authorize the Library Director to sign Letter of Agency confirming the District's participation in the Corporation for Education Network Initiatives in California (CENIC) Consortium for E-rate and California Teleconnect Fund (CTF) and authorizing CENIC and Imperial County of Education (ICOE) to act on the District's behalf for the purposes specified in the Letter of Agency
18. Plan of Service 2024 – 2025 (Receive and File)
19. CSDA Board of Directors Election – Term 2025 – 2027; Seat A – Southern Network
20. Authorize Trustee(s) to attend the CSDA Annual Conference and Exhibitor Showcase

Future Agenda Items

21. Agenda preparation for the next regular date meeting which will be held on August 6, 2024, unless rescheduled by the Library Board of Trustees

Consent Calendar

22. Personnel Action

Closed Session

23. Public Employee Discipline/Dismissal/Release (Gov. Code, §54957(b)(1))

Adjournment

24. The Library Board of Trustees will adjourn the regular meeting of July 2, 2024.