



REGULAR MEETING AGENDA

Board of Library Trustees | Buena Park Library District

2nd Floor Board Room
7150 La Palma Avenue
Buena Park, CA 90620
August 5, 2025 | 5:30 P.M.

REPORTS AND DOCUMENTATION: *The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members at the meeting. Members of the public who wish to obtain a copy of any document may do so by completing a Public Records Request at <https://www.buenaparklibrary.org/public-records-request>.*

In compliance with the Americans with Disability Act, if you need special assistance to participate in the meeting, please contact Library Administration at (714) 826-4100 Extension 120 at least 48 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

1. **CALL TO ORDER** (Library Board President)

2. **PLEDGE OF ALLEGIANCE** (Library Board President)

3. **ROLL CALL** (Library Board President)

4. **PRESIDENT'S REMARKS AND BOARD MEMBER COMMENTS**
This is the opportunity for the President and Board Members to give reports about conferences/training and comments on items of general interest to the community.

5. **COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA** (3 MINUTES PER SPEAKER)
Individuals may address the Board regarding any item of Library District business not on the agenda. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda.

CONSENT CALENDAR ACTION (Items 6-11)

The Consent Calendar adopting the printed Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove any item from the Consent Calendar for discussion and consideration.

6. Minutes of the Library Board of Trustees Special Meeting on June 26, 2025 (Receive & File and Approve)
7. Minutes of the Library Board of Trustees Regular Meeting on July 1, 2025 (Receive & File and Approve)
8. Minutes of the Library Board of Trustees Special Meeting on July 22, 2025 (Receive & File and Approve)
9. Payment Register for July 2025 (Receive, File, and Approve)
10. Personnel Report for August 2025 (Receive, File, and Approve)
11. Patron Suggestions – Request for Purchase of Materials or Proposing Changes to Library Operations for July 2025 (Receive and File)

CLOSED SESSION

12. PUBLIC EMPLOYEE EVALUATION (Gov. Code § 54957(b)(1))
Employee: Library Director
13. CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code § 54957.6 (a))
Agency Representative: Jenell Van Bindsbergen
Employee: Library Director

NEW BUSINESS

14. Approval of changes to Employee Ancillary Benefits
15. Community Partner Recognition Overview (Informational Only)
16. SDRMA Board of Directors Election
17. Amendment Number 1 to Professional Services Agreement with Chavan & Associates, LLP
18. OPEB Valuation Report (Receive and File)
19. Approval of SAAS Subscription Agreement for Cisco Meraki Renewal for 60 months for total contract cost of \$35,802.00
20. Approval of Cisco Webex Calling Agreement for 3-year subscription in the amount of \$10,262.16
21. Review and approve recommended changes to the Library Rules of Conduct
22. Approval of Library Director Employment Agreement

REPORTS FROM LIBRARY ADMINISTRATION

23. Monthly Statistical Reports

- a. Database Usage for June 2025
- b. Trend Analysis for June 2025
- c. Program Statistics Summary for June 2025

24. Library Director's Report for August 2025

FUTURE AGENDA ITEMS

25. Agenda Preparation for the Regular Meeting which will be held on September 2, 2025, at 5:30 p.m. unless rescheduled by the Board of Library Trustees

This is the time for board members to publicly request that items be placed on future agendas.

ADJOURNMENT

CERTIFICATION OF POSTING

I, Helen Medina, Library Director of the Buena Park Library District, hereby certify that the Agenda for the August 5, 2025, Regular Meeting of the Library Board of Trustees of the Buena Park Library District was posted on August 1, 2025 at 7150 La Palma Ave Buena Park, CA and online at www.buenaparklibrary.org.



Helen Medina, Library Director