

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
BUENA PARK LIBRARY DISTRICT
JANUARY 6, 2026

CALL TO ORDER: President Estrada called the meeting to order at 6:24 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present: Ms. Brenda Estrada, Mrs. L. Carole Jensen, and Dr. Christian Quintero.
Dr. Richard Rams was absent.

Staff Present: Helen Medina, Library Director; Patty Salas, Administrative Assistant; Ann Thompson, Library Services Manager; and Caroline Wilkins, Circulation Services Supervisor.

Others Present: Jake Leischner, Associate at Townsend Public Affairs (TPA)

PRESIDENT'S REMARKS AND BOARD MEMBER COMMENTS

There were no comments by the Board.

COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

There were no public comments.

CONSENT CALENDAR (ITEMS 6-9)

6. Minutes of the Board of Library Trustees Special Meeting on December 16, 2025 (Received, filed, and approved)
7. Personnel Report for January 2026 (Received, filed, and approved)
8. Patron Suggestions – Request for Purchase of Materials or Proposing Changes to Library Operations for December 2025 (Received and filed)
9. Payment Register for December 2025 (Received and filed)

MOTION by Trustee Quintero to approve the Consent Calendar.

SECOND by Trustee Jensen.

AYES: Estrada, Jensen, and Quintero.

ABSENT: Rams

Motion passed unanimously.

REPORTS FROM LIBRARY ADMINISTRATION

10. Monthly Statistical Reports
 - a. Database Usage for November 2025
 - b. Trend Analysis for November 2025
 - c. Program Statistics Summary for November & December 2025

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11. Library Director's Report for December 2025

Director Medina noted the District had partnered with the Orange County Mosquito and Vector Control District for a special story time. The event was well-attended. She also informed the Board of Trustees that the Brown Act Modernization Act (SB 707) brought significant changes to California public meetings as of January 1. She noted that CSDA will be offering a comprehensive online training in January.

NEW BUSINESS

12. Resolution 2026-1 authorizing the Library Director to sign Amendment No. 1 to Agreement for Grant Writing Services with Townsend Public Affairs, and to make any necessary non-monetary changes.

Director Medina introduced Jake Leischner from Townsend Public Affairs. Mr. Leischner spoke to the Board about the proposal and discussed their advocacy on behalf of the District.

Mr. Leischner noted that the District has an earmark pending at the Federal level through Congressman Tran. A Federal appropriations bill will need to be passed for the funds to be released.

MOTION by Trustee Jensen to adopt Resolution 2026-1.

SECOND by Trustee Quintero.

AYES: Estrada, Jensen, and Quintero.

ABSENT: Rams

Motion passed unanimously.

13. Authorization of additional methods of disposal

Director Medina said this request is being made ahead of the District's renovation, during which everything must be packed and moved or stored. The District aims to downsize by disposing of items no longer needed.

MOTION by Trustee Quintero to authorize the Library Director to dispose of unwanted surplus supplies and equipment that are not capitalized or inventoried through donation to eligible schools, nonprofit organizations, and government agencies, through public auction via Govdeals.com, and sale or disposal through scrap recyclers.

SECOND by Trustee Jensen.

AYES: Estrada, Jensen, and Quintero.

ABSENT: Rams

Motion passed unanimously.

FUTURE AGENDA ITEMS

14. Agenda preparation for the Regular Meeting which will be held on February 3, 2026, at 6:00 p.m. unless rescheduled by the Board of Library Trustees.

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There were no requests.

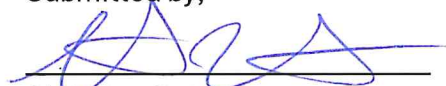
ADJOURNMENT

MOTION by Trustee Jensen to adjourn the meeting.
SECOND by Trustee Quintero.

AYES: Estrada, Jensen, Quintero.
ABSENT: Rams.

MOTION approved.
The meeting was adjourned at 6:42 p.m.

Submitted by,



Christian Quintero
Secretary