

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
BUENA PARK LIBRARY DISTRICT
MARCH 3, 2026

CALL TO ORDER: President Estrada called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present: Ms. Brenda Estrada, Mrs. L. Carole Jensen, Dr. Christian Quintero, and Dr. Richard Rams.

Staff Present: Helen Medina, Library Director; Patty Salas, Administrative Assistant; Ann Thompson, Library Services Manager; and Caroline Wilkins, Circulation Services Supervisor.

PRESIDENT'S REMARKS AND BOARD MEMBER COMMENTS

There were no comments.

COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

There were no comments.

CONSENT CALENDAR (ITEMS 6-9)

6. Minutes of the Board of Library Trustees Regular Meeting on February 6, 2026 (Received, filed, and approved)
7. Personnel Report for March 2026 (Received, filed, and approved)
8. Patron Suggestions – Request for Purchase of Materials or Proposing Changes to Library Operations for February 2026 (Received and filed)
9. Payment Register for February 2026 (Received and filed)

MOTION by Trustee Quintero to approve the Consent Calendar.

SECOND by Trustee Rams.

AYES: Estrada, Jensen, Quintero, Rams.

Motion passed unanimously.

REPORTS FROM LIBRARY ADMINISTRATION

10. Monthly Statistical Reports
 - a. Database Usage for January 2026
 - b. Trend Analysis for January 2026
 - c. Program Statistics Summary for February 2026

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
BUENA PARK LIBRARY DISTRICT
MARCH 3, 2026

11. Library Director's Report for February 2026

Director Medina reminded Board Members that the Form 700 deadline was approaching. Preliminary state budget is projected to be 50% less than previously. This will impact the Santiago Library System, a library cooperative of which the District is a member.

She also noted that Coloring with a Cop would be held on March 18 and invited trustees to attend.

FINANCIAL REPORTS

- 12. Analytical Financial Overview July 2025- January 2026 by Regional Government Services
- 13. Summary of Budget vs Actuals July 2025 – January 2026
- 14. Budget vs Actuals Detailed Statement July 2025 – January 2026
- 15. Revenue and Expenditures Summary Statement July 2025 – January 2026
- 16. Revenue and Expenditures Detailed Statement July 2025 – January 2026
- 17. Treasurer's Report October 2025 – January 2026

NEW BUSINESS

18. Resolution 2026-4 Approving License Agreement with Centralia Elementary School District for the Use of Real Property in the amount of \$12,500 per month plus maintenance and utilities

MOTION by Trustee Rams to 1) Adopt Resolution 2026-4 approving the License Agreement with CESD; 2) Authorize the Library Director to execute the License Agreement; 3) Authorize the Library Director to ensure all conditions of the License Agreement are met; and 4) authorize the Library Director to take all necessary steps to implement the temporary relocation of library services in accordance with the License Agreement.

SECOND by Trustee Quintero.

AYES: Estrada, Jensen, Quintero, Rams.

Motion passed unanimously.

19. Approval of National Library Week Proclamation for 2026

MOTION by Trustee Jensen to approve the proclamation declaring April 19 – 25, 2026, as “National Library Week”.

SECOND by Trustee Rams.

AYES: Estrada, Jensen, Quintero, Rams.

Motion passed unanimously.

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
BUENA PARK LIBRARY DISTRICT
MARCH 3, 2026

20. Receive and file the Buena Park Library District's Other Post-Employment Benefits June 30, 2025, Actuarial Valuation and GASB 75 Report for Fiscal Year Ending June 30, 2026

This item is for informational purposes only.

21. Board of Library Trustees Candidates

Director Medina introduced Mr. Rodolfo (Rudy) Solorzano to the Board of Trustees. The Library Board of Trustees reviewed and discussed the candidate's qualifications.

MOTION by Trustee Quintero to recommend Mr. Rudy Solorzano be appointed by the OC Board of Supervisors to the vacant Trustee position.

SECOND by Trustee Rams.

AYES: Estrada, Jensen, Quintero, Rams.

Motion passed unanimously.

FUTURE AGENDA ITEMS

22. Agenda preparation for the Regular Meeting which will be held on April 7, 2026, at 6:00 p.m. unless rescheduled by the Board of Library Trustees.

There were no requests.

ADJOURNMENT

MOTION by Trustee Jensen to adjourn the meeting.

SECOND by Trustee Rams.

AYES: Estrada, Jensen, Quintero, Rams.

MOTION approved.

The meeting was adjourned at 6:23 p.m.

Submitted by,



Christian Quintero
Secretary