REGULAR MEETING AGENDA

Board of Library Trustees

7300 La Palma Ave. Buena Park, CA 90620
Building 10, Room 16

December 1, 2026 | 6:00 P.M.

REPORTS AND DOCUMENTATION: *The District provides a digital version of the Board Packet on the District's website at: https://www.buenaparklibrary.org/board-meetings*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Library Administration at (714) 826-4100 Extension 120 at least 48 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

1. **CALL TO ORDER** (Library Board President)

2. **PLEDGE OF ALLEGIANCE** (Library Board President)

3. **ROLL CALL** (Library Board President)

4. **PRESIDENT'S REMARKS AND BOARD MEMBER COMMENTS**
   This is the opportunity for the President and Board Members to give reports about conferences/training and comments on items of general interest to the community.

5. **COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA** (3 MINUTES PER SPEAKER)
   Individuals may address the Board regarding any item of Library District business not on the agenda. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda.

CONSENT CALENDAR (**Items 6-8)**

The Consent Calendar adopting the printed Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove any item from the Consent Calendar for discussion and consideration.

Recommendation: Approve items 6-8 on the Consent Calendar.

6. Minutes of the Board of Library Trustees Regular Meeting on November 3, 2026 (Receive, File, and Approve)
7. Payment Register for October 2026 (Receive and file)

8. Annual Disclosure of Reimbursements (Receive and file)

REPORTS FROM LIBRARY ADMINISTRATION

9. Monthly Statistical Reports
   - Database Usage for October 2026
   - Trend Analysis for October 2026
   - Program Statistics Summary for October 2026

10. Library Director's Report for November 2026

NEW BUSINESS

11. Acceptance of FY 2025 – 2026 Financial Statements and Independent Auditor's Report as presented by the District's external auditors, Chavan & Associates, LLP

12. Approval of Interim IT Support in an amount not-to-exceed $8,500
    - Recommended Action: 1) Approve the proposed interim IT Services quote from Eagle Multi-Media Productions, Inc., in the amount of $8,500; and 2) Authorize the Library Director to execute the agreement and coordinate implementation of the interim services.

13. Approval of 3-Year Agreement with Infinity Communications & Compliance, Inc. for E-Rate Consulting in the amount of $3,500.00 per year and authorize a Letter of Agency for related matters
    - Recommended Action: 1) Authorize the Library Director to negotiate and execute an agreement with Infinity Communications & Compliance, Inc. for professional consulting services related to the District's participation in the federal E-Rate program, at an annual cost of $3,500.00 per year for three years; and 2) Authorize the Library Director to execute a Letter of Agency designating Infinity Communications & Compliance, Inc. as the District's authorized representative for E-Rate-related matters.

14. Approval of the 2027 Board of Library Trustees Meeting dates
    - Recommended Action: 1) Approve the 2027 Board of Library Trustees meeting dates as presented.

15. Trustee Training Status Update
    - Informational only – no action required

16. Swearing in of Trustees
    - Brenda Estrada, Division 2
    - Rudy Solorzano, Division 5 – appointed in lieu of election for the remainder of the term ending in December 2028.

17. Election of Officers
    - Information: Elect officers for the 2027 Calendar Year – President, President Pro Tem, and Secretary

FUTURE AGENDA ITEMS

18. Agenda preparation for the Special Meeting which will be held on December 8, 2026, at 6:00 p.m. and agenda preparation for the Regular Meeting which will be held on January 5, 2027, at 6:00 p.m.

    This is the time for board members to publicly request that items be placed on future agendas.

CLOSED SESSION

19. Public Employee Evaluation (Gov. Code § 54957(b)(1))
    - Employee: Library Director

ADJOURNMENT

CERTIFICATION OF POSTING

I, Patty Salas, Administrative Specialist of the Buena Park Library District, hereby certify that the Agenda for the December 1, 2026, Regular Meeting of the Board of Library Trustees of the Buena Park Library District was posted on November 24, 2026, at 7300 La Palma Ave Buena Park, CA and online at www.buenaparklibrary.org.

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Patty Salas, Administrative Specialist