



Board of Trustees

Mrs. L. Carole Jensen – President  
Mrs. Cheyenne Traut – President Pro Tem  
Ms. Brenda Estrada – Secretary  
Dr. Pat Ganer – Trustee  
Dr. Richard Rams – Trustee

**REGULAR BOARD MEETING AGENDA**

Tuesday, October 1, 2024

5:30 p.m.

7150 La Palma Ave. Buena Park, CA 90620

Board Room – 2<sup>nd</sup> Floor

**Americans with Disabilities Act Compliance:** If you need special assistance to participate in this meeting, please contact the administration office at (714) 826-4100 ext. 120 or by email: [Psalas@buenaparklibrary.org](mailto:Psalas@buenaparklibrary.org) at least 72 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

**Public Requests for Documents:** The District provides a public inspection copy of all materials included in the agenda packet to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administration office who will arrange for the documents to be copied at a charge of 20 cents per page. A digital copy (PDF) is available free of charge and will be sent by email. Please email [psalas@buenaparklibrary.org](mailto:psalas@buenaparklibrary.org) if you would like to request a copy of the Board packet materials.

This meeting of the Buena Park Library Board of Trustees will be held in person on the 2<sup>nd</sup> Floor of the Library (7150 La Palma Ave. Buena Park, CA 90620) and is open to the Public.

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1. Call to Order
2. Pledge of Allegiance
3. Roll Call

**Action on Minutes**

4. Approval of minutes from the September 3, 2024 Regular Meeting

**Oral Communication**

5. Public Comments

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the Library Board of Trustees. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item, but prior to the Library Board taking a vote on that item. Those wishing to speak are asked to complete a speaker identification form and hand it to the Library Director. Public comments are limited to 3 minutes each.

6. Board members' Reports on Conferences Attended or Meetings Scheduled



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**Correspondence**

7. Patron's Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
8. Director's Report

**Financial and Monthly Reports from the Office of the Director**

9. September 2024 Payment Register
10. Monthly Statistical Report

**New Business**

11. Accept and File 2023-2024 Annual Report
12. Adoption of Resolution 2024-9 updating the Delegation of Authority to Request Disbursements from California Employers' Retiree Benefit Trust (CERBT)
13. Authorize the Library Director to dispose of abandoned and unwanted property through sale to ENJ eCommerce in the amount of \$500
14. Discuss and approve rescheduling of November 2024 Board meeting
15. Approval of changes to Library Board of Trustees Policies and Procedures Manual
16. Provide direction to the Library Director about whether a Donor Recognition Program should be incorporated in future library renovation plans

**Future Agenda Items**

17. Agenda preparation for the next regular date meeting

**Consent Calendar**

18. Personnel Action

**Closed Session**

19. Public Employee Performance Evaluation (Gov. Code, §54957)  
Title: Library Director
20. Conference with Labor Negotiators (Gov. Code, §54957)  
Unrepresented Employee: Library Director

**Adjournment**

21. The Library Board of Trustees will adjourn the regular meeting of October 1, 2024.