



REGULAR MEETING AGENDA

Board of Library Trustees | Buena Park Library District

2nd Floor Board Room
7150 La Palma Avenue
Buena Park, CA 90620
February 3, 2026 | 6:00 P.M.

REPORTS AND DOCUMENTATION: *The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members at the meeting. Members of the public who wish to obtain a copy of any document may do so by completing a Public Records Request at <https://www.buenaparklibrary.org/public-records-request>.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Library Administration at (714) 826-4100 Extension 120 at least 48 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

1. **CALL TO ORDER** (Library Board President)
2. **PLEDGE OF ALLEGIANCE** (Library Board President)
3. **ROLL CALL** (Library Board President)
4. **PRESIDENT'S REMARKS AND BOARD MEMBER COMMENTS**
This is the opportunity for the President and Board Members to give reports about conferences/training and comments on items of general interest to the community.
5. **COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA** (3 MINUTES PER SPEAKER)
Individuals may address the Board regarding any item of Library District business not on the agenda. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda.

CONSENT CALENDAR (Items 6-11)

The Consent Calendar adopting the printed Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove any item from the Consent Calendar for discussion and consideration.

Recommendation: Approve items 6-11 on the Consent Calendar.

6. Minutes of the Board of Library Trustees Regular Meeting on January 6, 2026 (Receive, File, and Approve)
7. Minutes of the Board of Library Trustees Special Meeting on January 6, 2026 (Receive, File, and Approve)
8. Personnel Report for February 2026 (Receive, File, and Approve)
9. Patron Suggestions – Request for Purchase of Materials or Proposing Changes to Library Operations for January 2026 (Receive and File)
10. Payment Register for January 2026 (Receive and File)
11. Accept state grant funds totaling \$10,698 for the Lunch at The Library Summer 2026 program (Approve)

REPORTS FROM LIBRARY ADMINISTRATION

12. Monthly Statistical Reports
 - Database Usage for December 2025
 - Trend Analysis for December 2025
 - Program Statistics Summary for January 2026
13. CalPERS CERBT Account Update
14. Library Director's Report for January 2026

NEW BUSINESS

15. Proposed Amendments to Independent Special Districts of Orange County (ISDOC) Bylaws
 - Description: The primary purpose of the bylaw amendments is to add language allowing for a staff member of a Regular Member District to serve in the position of Secretary.
 - Recommended Action: 1) Approve the recommended revisions to ISDOC bylaws; and 2) Authorize President Estrada to sign ballot
16. Mid-Year Budget Review
 - Recommended Action: 1) Approve a budget amendment to increase budget category 58100 – Capital Outlay by \$83,150; 2) Approve a budget amendment to increase revenue category 41400 – Investment earnings by \$128,500; and 3) Approve a budget amendment to decrease revenue category 41600 – Miscellaneous Revenues by \$3100

17. Independent Consulting Services Agreement with J.B.A. Management Engineers, Inc.
- Recommended Action: 1) Approve the Independent Consulting Services Agreement with J.B.A. Management Engineers, Inc. for moving management services; 2) Authorize an expenditure not-to-exceed \$45,650; 3) Authorize the Library Director to make any necessary non-monetary changes to the agreement; and 4) Authorize the Library Director to execute the agreement.
18. Board of Library Trustees Vacancy Update
- Description: District staff will provide an update regarding the vacant seat on the Board of Library Trustees.
 - Recommended Action: This item is for informational purposes only.
19. Adoption of Resolution 2026-3 Reduction in Services
- Description: To allow District staff to make appropriate staffing plans, and due to an anticipated reduction of services as a result of the District’s upcoming renovations and relocation to a temporary facility, the District has determined that it is necessary to eliminate certain staff pursuant to its authority under Education Code section 19647. Resolution No. 2026-3 lists the positions that the District intends to eliminate, effective March 19, 2026.
 - Recommended Action: 1) Approve Resolution No. 2026-3 “Reduction of Services.”

FUTURE AGENDA ITEMS

20. Agenda preparation for the Regular Meeting which will be held on March 3, 2026, at 6:00 p.m. unless rescheduled by the Board of Library Trustees
This is the time for board members to publicly request that items be placed on future agendas.

ADJOURNMENT

CERTIFICATION OF POSTING

I, Patty Salas, Administrative Assistant of the Buena Park Library District, hereby certify that the Agenda for the February 3, 2026, Regular Meeting of the Board of Library Trustees of the Buena Park Library District was posted on January 30, 2026, at 7150 La Palma Ave Buena Park, CA and online at www.buenaparklibrary.org.

PS

Patty Salas, Administrative Assistant