



REGULAR MEETING AGENDA

Board of Library Trustees | Buena Park Library District

Please note new location:

**Walter Knott Education Center
7300 La Palma Ave. Buena Park, CA 90620
Building 10, Room 16
July 7, 2026 | 6:00 P.M.**

REPORTS AND DOCUMENTATION: *The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members at the meeting. Members of the public who wish to obtain a copy of any document may do so by completing a Public Records Request at <https://www.buenaparklibrary.org/public-records-request>.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Library Administration at (714) 826-4100 Extension 120 at least 48 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

1. **CALL TO ORDER** (Library Board President)
2. **PLEDGE OF ALLEGIANCE** (Library Board President)
3. **ROLL CALL** (Library Board President)
4. **PRESIDENT’S REMARKS AND BOARD MEMBER COMMENTS**
This is the opportunity for the President and Board Members to give reports about conferences/training and comments on items of general interest to the community.
5. **COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA** (3 MINUTES PER SPEAKER)
Individuals may address the Board regarding any item of Library District business not on the agenda. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda.
6. **RECOGNTIION OF LIBRARY VOLUNTEERS**
Presentation of plaques to Library Volunteers thanking them for their service.

CONSENT CALENDAR (Items 7-9)

The Consent Calendar adopting the printed Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove any item from the Consent Calendar for discussion and consideration.

Recommendation: Approve items 7-9 on the Consent Calendar.

7. Minutes of the Board of Library Trustees Regular Meeting on June 2, 2026 (Receive, File, and Approve)
8. Minutes of the Board of Library Trustees Special Meeting on June 23, 2026 (Receive, File, and Approve)
9. Payment Register for June 2026 (Receive and File)

REPORTS FROM LIBRARY ADMINISTRATION

10. Monthly Statistical Reports
 - Database Usage for May 2026
 - Trend Analysis for May 2026
 - Program Statistics Summary for May 2026
11. Library Director's Report for July 2026

FINANCIAL REPORTS

12. Analytical Financial Overview July 2025 – May 2026
13. Summary of Budget vs Actuals July 2025 – May 2026
14. Budget vs Actuals Detailed Statement July 2025 – May 2026
15. Summary Statement of Revenues, Expenditures and Changes in Fund Balance July 2025 – May 2026
16. Detailed Statement of Revenues, Expenditures and Changes in Fund balance July 2025 – May 2026
17. Treasurer's Report May 2026

UNFINISHED BUSINESS

18. Proposal from Municipal Finance Corporation for Lease Arranger Professional Services
 - Recommended Action: 1) Approve Proposal for Professional Services for Lease Arranger Services with Municipal Finance Corporation; and 2) Authorize the Library Director to sign the proposal

NEW BUSINESS

19. Review and approve revisions to the Circulation Services Supervisor classification specification
 - Recommended Action: 1) Approve the revised classification specification for Circulation Services Supervisor; and 2) Repeal all previous versions of the Circulation Services Supervisor classification specifications

20. Adoption of Resolution 2026-19 Delegation of Authority to Request Disbursements from the California Employers' Retiree Benefit Trust (CERBT)
 - Recommended Action: 1) Adopt Resolution 2026-19 updating the Delegation of Authority to request disbursements from the California Employers' Retiree Benefit Trust (CERBT)
21. Provide Direction on Internet Use Policy and Children's Internet Protection Act
 - Discussion and Direction Only
22. CSDA Board of Directors Term 2027 – 2029, Seat C

FUTURE AGENDA ITEMS

23. Agenda preparation for the next Regular Meeting of the Board of Library Trustees, which will be held on August 4, 2026, at 6:00 p.m.
This is the time for Board members to publicly request that items be placed on future agendas.

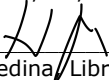
CLOSED SESSION

24. Public Employee Evaluation ((Gov. Code § 54957(b)(1))
 - Employee: Library Director

ADJOURNMENT

CERTIFICATION OF POSTING

I, Helen Medina, Library Director of the Buena Park Library District, hereby certify that the Agenda for the July 7, 2026, Regular Meeting of the Board of Library Trustees of the Buena Park Library District was posted on July 1, 2026, at 7300 La Palma Ave Buena Park, CA, and online at www.buenaparklibrary.org.



Helen Medina / Library Director