

MINUTES  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE  
BUENA PARK LIBRARY DISTRICT  
AUGUST 4, 2026

CALL TO ORDER: President Estrada called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present: President Brenda Estrada, Secretary Christian Quintero, and Trustee Rudy Solorzano.

Trustees Jensen and Rams were absent.

Staff Present: Helen Medina, Library Director; Patty Salas, Administrative Specialist.

Guests Present: Ann Thompson, Library Services Manager.

**PRESIDENT'S REMARKS AND BOARD MEMBER COMMENTS**

There were no comments.

**COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA**

There were no comments.

**CONSENT CALENDAR (ITEMS 6-7)**

6. Minutes of the Board of Library Trustees Regular Meeting on July 7, 2026 (Received, filed, and approved)
7. Approval of the Master Intergovernmental Cooperative Purchasing Agreement with OMNIA Partners and authorize the Library Director to execute the agreements (Approved)

MOTION by Trustee Quintero to approve the Consent Calendar.

SECOND by Trustee Solorzano.

AYES: Estrada, Quintero, Solorzano.

ABSENT: Jensen and Rams.

Motion passed unanimously.

**REPORTS FROM LIBRARY ADMINISTRATION**

8. Monthly Statistical Reports
  - a. Database Usage for July 2025 – June 2026
  - b. Trend Analysis for July 2025 – June 2026
  - c. Program Statistics Summary for June 2026

Director Medina noted that state funding for some databases will end effective June 2027.

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Staff increased the number of story times in June and July to coordinate with Lunch at the Library program.

9. Library Director's Report for July 2026

Director Medina stated the new book drop has been installed at our temporary location.

The State of California has ended funding for the Zip Books program, therefore the program will not be offered during the current fiscal year. State funding has been approved for Tutor.com, and the District is expected to be onboarded soon.

Director Medina stated the recruitment for the Circulation Supervisor position is closing soon. As of today, there have been over 90 applications received.

Upcoming events include National Night Out at Boiserranc Park and Super Senior Saturday.

**FINANCIAL REPORTS**

10. Analytical Financial Overview July 2025 – June 2026 by Regional Government Services
11. Summary of Budget vs Actuals July 2025 – June 2026
12. Budget vs Actuals Detailed Statement July 2025 – June 2026
13. Revenue and Expenditures Summary Statement July 2025 – June 2026
14. Revenue and Expenditures Detailed Statement July 2025 – June 2026
15. Treasurer's Report for June 2026

Staff provided year-end financial reports. Items to note were:

- Operating revenues were \$5.9 million.
- Investment earnings were about \$500,000.
- Expenditures were approximately \$1 Million less than projected.
- Overall, the District is in a good financial position.

There was a planned deficit for FY 25-26, as staff expected construction to begin, however due to delays the District is ending the year with a surplus of \$1.4 million.

**NEW BUSINESS**

16. Approval of Three-Year Renewal Agreement with Joyful Reading Company in the amount of \$6,375

MOTION by Trustee Solorzano to 1) Approve the agreement with Joyful Reading Company for the Beanstack Reading Tracker in the amount of \$2,125 per year, totaling \$6,375 for three years; and 2) Authorize the Library Director to execute the agreement

SECOND by Trustee Quintero.

AYES: Estrada, Quintero, and Solorzano.

ABSENT: Jensen and Rams.

MINUTES  
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AUGUST 4, 2026

Motion passed unanimously.

17. Ratification of Prior Disposal and authorization for future disposal of surplus property related to the Library Construction Project

MOTION by Trustee Quintero to 1) Approve and Ratify the prior disposal of surplus property; and 2) authorize the future disposal of surplus property related to the Library Construction Project

SECOND by Trustee Solorzano.

AYES: Estrada, Quintero, Solorzano.  
ABSENT: Jensen and Rams.

Motion passed unanimously.

18. Authorization of Library Closure for Staff Development Day

MOTION by Trustee Solorzano to 1) Authorize the Library Director to close the Library on a date, to be determined by the Library Director, during the week of December 7-11, 2026, for a staff development day.

SECOND by Trustee Quintero.

AYES: Estrada, Quintero, Solorzano.  
ABSENT: Jensen and Rams.

Motion passed unanimously.

**FUTURE AGENDA ITEMS**

19. Agenda preparation for the Regular Meeting which will be held on September 1, 2026, at 6:00 p.m.

There were no requests.

**CLOSED SESSION**

20. Public Employee Evaluation ((Gov. Code Section 54957 (b)(1))  
- Employee: Library Director

MOTION by Trustee Quintero to enter into closed session at 6:25 p.m.  
SECOND by Trustee Solorzano.

AYES: Estrada, Quintero, and Solorzano.  
ABSENT: Jensen and Rams.  
MOTION approved.

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MOTION by Trustee Quintero to return to open session at 7:25 p.m.  
SECOND by Trustee Solorzano.

AYES: Estrada, Quintero, and Solorzano.

ABSENT: Jensen and Rams.

MOTION approved.

The Board stated no reportable action was taken.

**ADJOURNMENT**

MOTION by Trustee Solorzano to adjourn the meeting.  
SECOND by Trustee Quintero.

AYES: Estrada, Quintero, Solorzano.

ABSENT: Jensen and Rams.

MOTION approved.

The meeting was adjourned at 7:26 p.m.

Submitted by,



Christian Quintero  
Secretary