



REGULAR MEETING AGENDA

Board of Library Trustees

**7300 La Palma Ave. Buena Park, CA 90620
Building 10, Room 16**

October 6, 2026 | 6:00 P.M.

REPORTS AND DOCUMENTATION: *The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members at the meeting. Members of the public who wish to obtain a copy of any document may do so by completing a Public Records Request at <https://www.buenaparklibrary.org/public-records-request>.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Library Administration at (714) 826-4100 Extension 120 at least 48 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

1. **CALL TO ORDER** (Library Board President)
2. **PLEDGE OF ALLEGIANCE** (Library Board President)
3. **ROLL CALL** (Library Board President)
4. **PRESIDENT'S REMARKS AND BOARD MEMBER COMMENTS**
This is the opportunity for the President and Board Members to give reports about conferences/training and comments on items of general interest to the community.
5. **COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA** (3 MINUTES PER SPEAKER)
Individuals may address the Board regarding any item of Library District business not on the agenda. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda.

CONSENT CALENDAR (Items 6-10)

The Consent Calendar adopting the printed Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove any item from the Consent Calendar for discussion and consideration.

Recommendation: Approve items 6-10 on the Consent Calendar.

6. Minutes of the Board of Library Trustees Regular Meeting on September 1, 2026 (Receive, File, and Approve)
7. Payment Register for August 2026 (Receive and file)
8. Approval of expenditure in the amount of \$5,864.98 to Mars Environmental, Inc. for waste removal services and a \$586.50 contingency
9. Approval to Deny Claim for Damages – Raymond Garcia
10. Approval of the National Purchasing Cooperative Interlocal Participation Agreement with BuyBoard

REPORTS FROM LIBRARY ADMINISTRATION

11. Monthly Statistical Reports
 - Database Usage for August 2026
 - Trend Analysis for August 2026
 - Program Statistics Summary for August 2026
12. Library Director's Report for September 2026

FINANCIAL REPORTS

13. Analytical Financial Overview for July 2026 – August 2026
14. Summary of Budget vs Actuals July 2026 – August 2026
15. Budget vs Actuals Detailed Statement July 2026 – August 2026
16. Summary Statement of Revenues, Expenditures and Changes in Fund Balance July 2026 – August 2026
17. Detailed Statement of Revenues, Expenditures and Changes in Fund balance July 2026 – August 2026
18. Treasurer's Report July 2026 – August 2026

NEW BUSINESS

19. Resolution 2026-22 authorizing the execution of a Site Lease and a Lease Agreement in an amount of \$4,724,87.78 to finance the Library Renovation Project; making certain determinations relating hereto; and authorizing certain other documents and action in connection therewith
 - Recommended Action: 1) Adopt Resolution 2026-22 of the Board of Trustees of the Buena Park Library District approving a site lease and a lease agreement; making certain determinations relating thereto; and authorizing certain other documents and actions in connection therewith
20. Resolution 2026-23 Approving Amendment No. 1 to Independent Consultant Agreement for Construction Management Services by and between Buena Park Library and Griffin Structures, Inc. in an amount not-to-exceed \$565,385.00
 - Recommended Action: 1) Adopt resolution 2026-23 approving amendment no. 1 to Independent Consultant agreement for Construction Management Services by and between Buena Park Library and Griffin Structures, Inc. in an amount-to-exceed \$565,385.00; 2) authorize the Library Director to make any necessary non-monetary changes to the agreement; and 3) Authorize the Library Director to execute the agreement.

21. Approval of agreement with A-Tech Consulting, Inc. for hazardous materials assessment and monitoring services in an amount not-to-exceed \$44,695.00
- Recommended Action: 1) Approve the agreement with A-Tech Consulting, Inc. for hazardous materials assessment and monitoring services in an amount not-to-exceed \$44,695.00; 2) Authorize the Library Director to make any non-monetary changes to the agreement; and 3) Authorize the Library Director to execute the agreement.

FUTURE AGENDA ITEMS

22. Agenda preparation for the Regular Meeting which will be held on November 3, 2026, at 6:00 p.m.

This is the time for board members to publicly request that items be placed on future agendas.

CLOSED SESSION

23. Public Employee Evaluation ((Gov. Code § 54957(b)(1))
- Employee: Library Director

ADJOURNMENT

CERTIFICATION OF POSTING

I, Patty Salas, Administrative Specialist of the Buena Park Library District, hereby certify that the Agenda for the October 6, 2026, Regular Meeting of the Board of Library Trustees of the Buena Park Library District was posted on October 2, 2026, at 7300 La Palma Ave Buena Park, CA and online at www.buenaparklibrary.org.

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Patty Salas, Administrative Specialist