

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
BUENA PARK LIBRARY DISTRICT
JULY 7, 2026

CALL TO ORDER: President Estrada called the meeting to order at 6:06 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present: President Brenda Estrada, President Pro Tem Richard Rams, and Trustee Rudy Solorzano.

Trustees Jensen and Quintero were absent.

Staff Present: Helen Medina, Library Director; Patty Salas, Administrative Specialist.

Guests Present: Ann Thompson, Library Services Manager.

PRESIDENT'S REMARKS AND BOARD MEMBER COMMENTS

President Estrada welcomed the Library Volunteers in the audience.

COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA

There were no comments.

RECOGNITION OF LIBRARY VOLUNTEERS

The Library Board and Library Director Helen Medina presented volunteers with a plaque for their Volunteer Service to the Library District. The following volunteers were recognized:

- Chelli Vosseler and Gracie the Literacy Dog
- Linda Attardo and Rocket the Literacy Dog
- Kirstin Spear and Falkor the Literacy Dog
- Nathan Han
- Irae (Ellie) So
- Catherine McMahon
- Karrie Cook and Annabelle the Literacy Dog (Not Present)
- Marcia Miyoshi (Not Present)

CONSENT CALENDAR (ITEMS 7-9)

7. Minutes of the Board of Library Trustees Regular Meeting on June 2, 2026 (Received, filed, and approved)
8. Minutes of the Board of Library Trustees Special Meeting on June 23, 2026 (Received, filed, and approved)
9. Payment Register for June 2026 (Received and filed)

MOTION by Trustee Solorzano to approve the Consent Calendar.
SECOND by Trustee Rams.

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AYES: Estrada, Rams, Solorzano.

ABSENT: Jensen and Quintero.

Motion passed unanimously.

REPORTS FROM LIBRARY ADMINISTRATION

- 10. Monthly Statistical Reports
 - a. Database Usage for July 2025 – May 2026
 - b. Trend Analysis for July 2025 – May 2026
 - c. Program Statistics Summary for May 2026

- 11. Library Director's Report for July 2026

Director Medina stated the Invitation for Bids for the Library Renovation Project is live and the mandatory site walk is scheduled for July 10. Currently, there are approximately 40 RSVPs from contractors who plan to attend the site walk. She noted staff hopes to bring a bid for approval at the September board meeting.

FINANCIAL REPORTS

- 12. Analytical Financial Overview July 2025 – May 2026 by Regional Government Services
- 13. Summary of Budget vs Actuals July 2025 – May 2026
- 14. Budget vs Actuals Detailed Statement July 2025 – May 2026
- 15. Revenue and Expenditures Summary Statement July 2025 – May 2026
- 16. Revenue and Expenditures Detailed Statement July 2025 – May 2026
- 17. Treasurer's Report for May 2026

UNFINISHED BUSINESS

- 18. Proposal from Municipal Finance Corporation for Lease Arranger Professional Services

Stefan Morton from Municipal Finance Corporation explained the services and how the RFP process will be used to assist the District with securing financing for the Library Renovation Project.

MOTION by Trustee Rams to 1) Approve the proposal for professional services for Lease arranger Services with Municipal Finance Corporation; and 2) Authorize the Library Director to sign the proposal

SECOND by Trustee Solorzano.

AYES: Estrada, Rams, and Solorzano.

ABSENT: Jensen and Quintero.

Motion passed unanimously.

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NEW BUSINESS

19. Review and approve revisions to the Circulation Services Supervisor Classification specification

Director Medina explained the changes made to the classification specification.

MOTION by Trustee Solorzano to 1) Approve the revised classification specification for Circulation Services Supervisor; and 2) Repeal all previous versions of the Circulation Services Supervisor classification specifications.

SECOND by Trustee Rams.

AYES: Estrada, Rams, and Solorzano.
ABSENT: Jensen and Quintero.

Motion passed unanimously.

20. Adoption of Resolution 2026-19 Delegation of Authority to Request Disbursements from the California Employers' Retiree Benefit Trust (CERBT)

MOTION by Trustee Rams to 1) Adopt Resolution 2026-19 updating the Delegation of Authority to Request Disbursements from the California Employers' Retiree Benefit Trust (CERBT)

SECOND by Trustee Solorzano.
AYES: Estrada, Rams, Solorzano.
ABSENT: Jensen and Quintero.

Motion passed unanimously.

21. Provide direction on Internet Use Policy and Children's Internet Protection Act

The District does not currently have a CIPA-compliant Internet Use Policy. CIPA is the Children's Internet Protection Act. Schools and libraries without a compliant policy are ineligible for certain federal funding. A compliant policy would include technology protection measures that block content harmful to minors. Before adopting such a policy, the District must hold a public hearing. Staff requested Board direction on whether they were interested in more information about bringing the District into compliance with the Children's Internet Protection Act or if the non-compliance was the Board's current policy position.

The Board provided direction that they would like staff to present additional information about what is necessary to bring the District into compliance with the Children's Internet Protection Act.

22. CSDA Board of Directors Election Term 2027-2029 Seat C

MOTION by Trustee Rams to 1) Authorize a vote for Nikki Winslow.

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SECOND by Trustee Solorzano.

AYES: Estrada, Rams, Solorzano.

ABSENT: Jensen and Quintero.

MOTION passed unanimously.

FUTURE AGENDA ITEMS

23. Agenda preparation for the Regular Meeting which will be held on August 4, 2026, at 6:00 p.m.

There were no requests.

CLOSED SESSION

24. Public Employee Evaluation ((Gov. Code Section 54957 (b)(1))

- Employee: Library Director

MOTION by Trustee Solorzano to enter into closed session at 6:53 p.m.

SECOND by Trustee Rams.

AYES: Estrada, Rams, and Solorzano.

ABSENT: Jensen and Quintero.

MOTION approved.

MOTION by Trustee Rams to return to open session at 8:30 p.m.

SECOND by Trustee Solorzano.

AYES: Estrada, Rams, and Solorzano.

ABSENT: Jensen and Quintero.

MOTION approved.

The Board stated no reportable action was taken.

ADJOURNMENT

MOTION by Trustee Solorzano to adjourn the meeting.

SECOND by Trustee Rams.

AYES: Estrada, Rams, Solorzano.

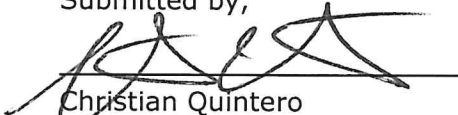
ABSENT: Jensen and Quintero.

MOTION approved.

The meeting was adjourned at 8:31 p.m.

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Submitted by,



Christian Quintero
Secretary