



REGULAR MEETING AGENDA

Board of Library Trustees

**7300 La Palma Ave. Buena Park, CA 90620
Building 10, Room 16**

September 1, 2026 | 6:00 P.M.

REPORTS AND DOCUMENTATION: *The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members at the meeting. Members of the public who wish to obtain a copy of any document may do so by completing a Public Records Request at <https://www.buenaparklibrary.org/public-records-request>.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Library Administration at (714) 826-4100 Extension 120 at least 48 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

1. **CALL TO ORDER** (Library Board President)
2. **PLEDGE OF ALLEGIANCE** (Library Board President)
3. **ROLL CALL** (Library Board President)
4. **PRESIDENT'S REMARKS AND BOARD MEMBER COMMENTS**
This is the opportunity for the President and Board Members to give reports about conferences/training and comments on items of general interest to the community.
5. **COMMUNICATIONS AND COMMENTS FROM THE PUBLIC CONCERNING ITEMS NOT ON THE AGENDA** (3 MINUTES PER SPEAKER)
Individuals may address the Board regarding any item of Library District business not on the agenda. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda.

CONSENT CALENDAR (Items 6-7)

The Consent Calendar adopting the printed Recommended Board Action will be enacted with one vote. The Board President will first ask the staff and the Board if there is anyone who wishes to remove any item from the Consent Calendar for discussion and consideration.

Recommendation: Approve items 6-7 on the Consent Calendar.

6. Minutes of the Board of Library Trustees Regular Meeting on August 4, 2026 (Receive, File, and Approve)
7. Payment Register for July 2026 (Receive and file)

REPORTS FROM LIBRARY ADMINISTRATION

8. Monthly Statistical Reports
 - Database Usage for July 2026
 - Trend Analysis for July 2026
 - Program Statistics Summary for July 2026
9. Library Director's Report for August 2026
10. Quarterly CalPERS CERBT Report for Quarter Ending June 30, 2026

FINANCIAL REPORTS

(will be provided at the meeting – not available at time of printing)

11. Analytical Financial Overview July 2026
12. Summary of Budget vs Actuals July 2026
13. Budget vs Actuals Detailed Statement July 2026
14. Summary Statement of Revenues, Expenditures and Changes in Fund Balance July 2025 – July 2026
15. Detailed Statement of Revenues, Expenditures and Changes in Fund balance July 2026
16. Treasurer's Report July 2026

NEW BUSINESS

17. Award of Construction Contract for Library Renovation Project to Monet Construction in the amount of \$6,953,432.00
 - Recommended Action: 1) Adopt Resolution 2026-20 awarding a Construction Contract for the Library Renovation Project; 2) Award the construction contract for the Library Renovation Project to Monet Construction, Inc., the lowest responsible and responsive bidder, in the amount of \$6,953,432.00; 3) Authorize a construction contingency of \$1,043,015.00 for unforeseen conditions and necessary project changes during construction; and 4) authorize the Library Director to administer the construction contract and approve change orders within the authorized contingency amount and in accordance with District policies and applicable law.
18. Approve the award of a contract to Yamada Enterprises not to exceed \$440,807.46 using the California Multiple Award Schedule Contract (CMAS) #4-24-08-1008
 - Recommended Action: 1) Approve the award of a contract to Yamada Enterprises pursuant to the State of California CMAS contract #4-24-08-1008 for furniture and shelving relocation, protection, procurement, design coordination, and installation services associated with the Library Renovation Project; 2) Authorize an expenditure not-to-exceed \$440,807.46; 3) Authorize the Library Director to make any necessary non-monetary changes to the agreement; and 4) Authorize the Library Director to execute the agreement.

19. Resolution 2026-21 Adopting a Conflict of Interest Code Policy and amendments to Conflict of Interest Code Filers

- Recommended Action: 1) Adopt resolution 2026-21 adopting a Conflict of Interest Code Policy; and 2) Approve Code Amendments as presented

FUTURE AGENDA ITEMS

20. Agenda preparation for the Regular Meeting which will be held on October 6, 2026, at 6:00 p.m.

This is the time for board members to publicly request that items be placed on future agendas.

CLOSED SESSION

21. Public Employee Evaluation ((Gov. Code § 54957(b)(1))
- Employee: Library Director

ADJOURNMENT

CERTIFICATION OF POSTING

I, Helen Medina, Library Director of the Buena Park Library District, hereby certify that the Agenda for the September 1, 2026, Regular Meeting of the Board of Library Trustees of the Buena Park Library District was posted on August 29, 2026, at 7300 La Palma Ave Buena Park, CA and online at www.buenaparklibrary.org.



Helen Medina, Library Director