



Board of Trustees

Richard Rams – President  
Pat Ganer – President Pro Tem  
Carole Jensen – Secretary  
Cheyenne Traut – Trustee  
Vacant Seat – Trustee

**REGULAR BOARD MEETING AGENDA**

Tuesday, November 1, 2022

5:30 p.m.

7150 La Palma Ave. Buena Park, CA 90620

Board Room – 2<sup>nd</sup> Floor

**Americans with Disabilities Act Compliance:** If you need special assistance to participate in this meeting, please contact the administration office at (714) 826-4100 ext. 120 or by email: [Psalas@buenaparklibrary.org](mailto:Psalas@buenaparklibrary.org) at least 72 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

**Public Requests for Documents:** The District provides a public inspection copy of all materials included in the agenda packet to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administration office who will arrange for the documents to be copied at a charge of 10 cents per page. A digital copy (PDF) is available free of charge and will be sent by email. Request forms are available at the District Administration office.

This meeting of the Buena Park Library Board of Trustees will be held in person on the 2<sup>nd</sup> Floor of the Library (7150 La Palma Ave. Buena Park, CA 90620) and is OPEN to the Public.

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**Call to Order, Pledge of Allegiance**

**Roll Call**

**I. Action on Minutes**

Approval of minutes from August 2, 2022 Regular Meeting

**II. Oral Communications**

a. Public Comments

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the Library Board of Trustees. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item, but prior to the Library Board taking a vote on that item. Those wishing to speak are asked to complete a speaker identification form and hand it to the Library Director. Public comments are limited to 3 minutes each.

b. Board members' Reports on Conferences Attended or Meetings Scheduled



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### **III. Correspondence**

- a. Patron’s Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
- b. BPLD Staff Milestones
- c. Director’s Report – August – September 2022
- d. Director’s Report – October 2022

### **IV. Financial and Monthly Reports from the Office of the Director**

- a. Balance Sheet as of October 31, 2022
- b. Revenue - \$126,986 and Expenditures - \$1,937,459 Budget vs. Actual Report
- c. CERBT Summary as of June 30, 2022
- d. CERBT Summary as of September 30, 2022
- e. CERBT Investment Information as of September 30, 2022
- f. Check Register through October 31, 2022
- g. Monthly Statistical Reports for August – October 2022

### **V. New Business**

- a. Audit Report for FYE June 30, 2022 presented by Auditor
- b. Receive and file Library District’s 2021-2022 Annual Report
- c. Annual Review of the Library Board of Trustees Policies and Procedures
- d. Receive and file Actuarial Valuation of Other Post-Employment Benefit Programs as of June 30, 2021, Development of OPEB Prefunding Levels & GASB 75 Report for FYE June 30, 2022
- e. Approval of the Library District’s Conflict of Interest Code Amendment
- f. Approval of the 2023 Holidays
- g. Discussion and approval of rescheduling the January 2023 Board meeting

### **VI. Future Agenda Items**

- a. Election of Board Officers in December
- b. Mid-Year Detailed Budget Review in January
- c. Mid-Year Plan of Service Review in January

### **VII. Consent Calendar**

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the agenda. There will be no separate discussion on these items prior to voting unless members of the Board of the public request specific items to be removed from the Consent Calendar for separate action.

- a. Personnel Action



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**VIII. Closed Session**

- a. Conference with Legal Counsel – Anticipated Litigation, Initiation of litigation pursuant to paragraph (4) of subdivision (d) of section 54956.9 (1 case)
- b. Public Employee Performance Evaluation (Pursuant to Gov. Code Section 54957)
  1. Library Director

**ADJOURNMENT**