



Board of Trustees

Richard Rams – President
Carole Jensen – President Pro Tem
Cheyenne Traut – Secretary
Pat Ganer – Trustee
Brenda Estrada – Trustee

REGULAR BOARD MEETING AGENDA

Tuesday, August 1, 2023 (Regular Date)

5:30 p.m.

7150 La Palma Ave. Buena Park, CA 90620

Board Room – 2nd Floor

Americans with Disabilities Act Compliance: If you need special assistance to participate in this meeting, please contact the administration office at (714) 826-4100 ext. 120 or by email: Psalas@buenaparklibrary.org at least 72 hours prior to the meeting so the Buena Park Library District may make reasonable arrangements to ensure accessibility to the meeting.

Public Requests for Documents: The District provides a public inspection copy of all materials included in the agenda packet to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to the Administration office who will arrange for the documents to be copied at a charge of 20 cents per page. A digital copy (PDF) is available free of charge and will be sent by email. Request forms are available at the District Administration office.

This meeting of the Buena Park Library Board of Trustees will be held in person on the 2nd Floor of the Library (7150 La Palma Ave. Buena Park, CA 90620) and is OPEN to the Public.

-
1. Call to Order
 2. Pledge of Allegiance
 3. Roll Call

Action on Minutes

4. Approval of minutes from the July 11, 2023 Regular Meeting

Oral Communication

5. Public Comments

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the Library Board of Trustees. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item, but prior to the Library Board taking a vote on that item. Those wishing to speak are asked to complete a speaker identification form and hand it to the Library Director. Public comments are limited to 3 minutes each.

6. Board members' Reports on Conferences Attended or Meetings Scheduled



Board of Trustees

Richard Rams – President
Carole Jensen – President Pro Tem
Cheyenne Traut – Secretary
Pat Ganer – Trustee
Brenda Estrada – Trustee

Correspondence

7. Patron’s Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
8. Buena Park Library Volunteer Guild Meeting Report
9. Director’s Report

Financial and Monthly Reports from the Office of the Director

10. Balance Sheet as of July 31, 2023
11. Revenue - \$25,461 and Expenditures – \$157,006 Budget vs. Actual Report
12. Quarterly Cash Flow Trend Analysis
13. Check Register through July 31, 2023
14. Monthly Statistical Reports for July 2023

New Business

15. Consideration and approval of expenses exceeding budgeted categories for fiscal year 2022-2023
16. Discuss and approve rescheduling the September Board meeting
17. Discussion regarding “No Smoking” policy updates

Future Agenda Items

18. Agenda preparation for the September regular date meeting which will be held on September 5, 2023 unless rescheduled by the Library Board of Trustees

Consent Calendar

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.

19. Personnel Action

Closed Session

20. Public Employee Discipline/Dismissal/Release (Gov. Code, §54957(b)(1))

Adjournment

21. The Library Board of Trustees will adjourn the regular meeting of August 1, 2023.