

AGENDA  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
OF THE BUENA PARK LIBRARY DISTRICT  
7150 La Palma Avenue  
March 31, 2020

3:00 p.m. via Zoom Conference Call see below for Login  
\*\*(Distributed agenda information viewable on Library Window/  
Agenda and Minutes at [www.buenaparklibrary.org](http://www.buenaparklibrary.org))\*\*

IC PG RR AS DS

**SPECIAL NOTICE REGARDING COVID-19.**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of COVID-19. The Governor issued Executive Order N-29-20, which allows Library Board of Trustees to conduct meetings telephonically. Please be advised that some, or all, of the Buena Park Library District Board of Trustees and staff may attend this meeting telephonically.

Given the health risks associated with COVID-19, members of the public may submit their comments and questions in writing, for the Library Board of Trustees consideration, by sending them to the Library Director, Mary McCasland at [marymac@buenapark.lib.ca.us](mailto:marymac@buenapark.lib.ca.us). Please submit all comments and questions by 1:00 p.m., on Tuesday, March 31<sup>st</sup> 2020. All comments and questions will be read during the meeting.

Join from PC, Mac, Linux, iOS or Android:

<https://cccconfer.zoom.us/j/901533054>

Or iPhone one-tap (US Toll): +16699006833,901533054# or  
+13462487799,901533054#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll); +1 346 248 7799 (US Toll); +1 312 626 6799 (US Toll)

+1 646 876 9923 (US Toll); +1 253 215 8782 (US Toll); +1 301 715 8592 (US Toll)

**Meeting ID: 901 533 054**

International numbers available: <https://cccconfer.zoom.us/j/901533054>

Or Skype for Business (Lync): SIP:901533054@lync.zoom.us

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		IC	PG	RR	AS	DS
CALL TO ORDER	_____					
PLEDGE OF ALLEGIANCE						
ROLL CALL						
	Present	___	___	___	___	___
	Absent	___	___	___	___	___
	Also	___	___	___	___	___
I. ACTION ON MINUTES						
a) Emergency Meeting of March 13, 2020	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
II. ORAL COMMUNICATIONS						
a) From Public Concerning Non-agenda Items						
III. CORRESPONDENCE						
a) Director's Report						
IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR						
a) Revenue – \$2,575,147 and Expenditures – \$1,927,395 Budget vs. Actual Report July 1, 2019 through March 30, 2020						
V. NEW BUSINESS						
a) Extend the Library District closure until the termination of or modification of the California Governor's Order N-33-20	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
b) Adopt Resolution 2020-01: authorizing paid administrative leave to specified employees	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

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c) Review and approve the Coronavirus (COVID-19) Leave Policy	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

VI. CONSENT CALENDAR	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___

*All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.*

- a) Personnel Action
1. Merit increase for PT Clerk Yesenia Sandoval to Step 9 on the Salary Scale effective April 10, 2020.
  2. Merit increase for Administrative Assistant Patty Salas to Step 6 on the Salary Scale effective April 24, 2020.
  3. Meriti increase for Technical Services Supervisor Ann Duarte to Step 6 on the Salary Scale effective April 24, 2020.

ADJOURNMENT	___	Motion	___	___	___	___	___
		2nd	___	___	___	___	___
		Ayes	___	___	___	___	___
		Noes	___	___	___	___	___
		Absent	___	___	___	___	___
		Abstain	___	___	___	___	___