

AGENDA  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 OF THE BUENA PARK LIBRARY DISTRICT

7150 La Palma Avenue

April 5, 2016

5:30 p.m. Library Board Room

\*\*(Distributed agenda information viewable/obtainable in Administration Office.  
 Agenda and Minutes at [www.buenaparklibrary.org](http://www.buenaparklibrary.org))\*\*

IC    MF    PG    AS    DS

CALL TO ORDER \_\_\_\_\_

PLEDGE OF ALLEGIANCE

ROLL CALL

Present	___	___	___	___	___
Absent	___	___	___	___	___
Also	___	___	___	___	___

I. ACTION ON MINUTES

a) Regular Meeting of March 1, 2016

Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

II. ORAL COMMUNICATIONS

- a) From Public Concerning Non-agenda Items
- b) Board Members' Reports on Conferences Attended or Meetings Scheduled
- c) Volunteer Guild Report

III. CORRESPONDENCE

- a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
- b) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of March 31, 2016
- b) Revenue – \$2,081,445 and Expenditures – \$1,965,862 Budget vs. Actual Report July 1, 2015 through March 31, 2016
- c) Check Register from March 4 through March 25, 2016
- d) Monthly Statistical Reports for March 2016

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V. NEW BUSINESS						
a) Annual Review of BPLD Library Fund Balance and Reserve Policy	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
b) Review of Capital Improvement Projects	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
c) Consideration and approval for architectural design services by Grace Partnership, Inc. for remodeling The Children’s restrooms and creation of a designated quiet study area	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
d) Consideration of the Declaration of Qualification to Vote in the Orange County Special District Selection Committee Election	Motion	___	___	___	___	___
	2nd	___	___	___	___	___
	Ayes	___	___	___	___	___
	Noes	___	___	___	___	___
	Absent	___	___	___	___	___
	Abstain	___	___	___	___	___
VI. FUTURE AGENDA ITEMS						
a) Analysis of Draft Budget and Projected Income in May						
b) Public Employee Performance Evaluation (Closed Session) in May						
c) Gann Limit Resolution in June						
d) Annual Investment Policy Review in June						

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VII. CONSENT CALENDAR					
Motion	___	___	___	___	___
2nd	___	___	___	___	___
Ayes	___	___	___	___	___
Noes	___	___	___	___	___
Absent	___	___	___	___	___
Abstain	___	___	___	___	___

*All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.*

a) Personnel Action

1. Merit Increase for Systems Services Supervisor, Douglas Mason, to Step 7 on the Salary Scale, effective April 1, 2016.
2. Merit Increase for Administrative Assistant, Patty Salas, to Step 2 on the Salary Scale, effective April 15, 2016.
3. Merit Increase for P/T Library Clerk I, Yesenia Sandoval, to Step 4 on the Salary Scale, effective April 15, 2016.

ADJOURNMENT _____					
	Motion	___	___	___	___
	2nd	___	___	___	___
	Ayes	___	___	___	___
	Noes	___	___	___	___
	Absent	___	___	___	___
	Abstain	___	___	___	___