



## Regular Meeting of the Buena Park Library District Board of Trustees

Thursday, October 7, 2021  
5:00 PM

Please visit the website below to join:

<https://us06web.zoom.us/j/84697521992>

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833

Webinar ID: 846 9752 1992

**Please note that the public will be muted by default.**

If you would like to speak during the public comment portion of the meeting, you have the following options:

- Online - raise your hand, or use the Q&A panel to submit your comments.
- Phone (voice only) - press \*9 to raise your hand, \*6 to send a request to be unmuted to submit comments.
  - The Public Hearing portion of the meeting will begin at 5:30 p.m.

AGENDA  
 REGULAR MEETING OF THE BOARD OF TRUSTEES  
 OF THE BUENA PARK LIBRARY DISTRICT

7150 La Palma Avenue

October 7, 2021

5:00 p.m. Online Zoom Meeting - <https://us06web.zoom.us/j/84697521992>

\*\*(Distributed agenda information viewable/obtainable in Administration Office.

Agenda and Minutes at [www.buenaparklibrary.org](http://www.buenaparklibrary.org)\*\*

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CALL TO ORDER \_\_\_\_\_

PLEDGE OF ALLEGIANCE

ROLL CALL

Present	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Also	_____	_____	_____	_____	_____

I. ACTION ON MINUTES

a) Regular Meeting of September 8, 2021

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____

b) Special Meeting of September 22, 2021

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____

c) Special Meeting of September 24, 2021

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____

II. ORAL COMMUNICATIONS

a) From Public Concerning Non-agenda Items

b) Board Members' Reports on Conferences Attended or Meetings Scheduled

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III. CORRESPONDENCE

- a) Patrons' Suggestions from Individuals Requesting Purchase of Materials or Proposing Changes to Library Operations
- b) Director's Report

IV. FINANCIAL AND MONTHLY REPORTS FROM THE OFFICE OF THE DIRECTOR

- a) Balance Sheet as of September 30, 2021
- b) Revenue – \$125,753 and Expenditures – \$594,998 Budget vs. Actual Report July 1, 2021 through September 30, 2021
- c) Check Register as of September 30, 2021
- d) Monthly Statistical Reports for September 2021

V. NEW BUSINESS

- |  |         |     |     |     |     |     |
|--|---------|-----|-----|-----|-----|-----|
| a) Annual Review of the Trustee Handbook   | Motion  | ___ | ___ | ___ | ___ | ___ |
|  | 2nd     | ___ | ___ | ___ | ___ | ___ |
|  | Ayes    | ___ | ___ | ___ | ___ | ___ |
|  | Noes    | ___ | ___ | ___ | ___ | ___ |
|  | Absent  | ___ | ___ | ___ | ___ | ___ |
|  | Abstain | ___ | ___ | ___ | ___ | ___ |
|  |         |     |     |     |     |     |
| b) Approval of purchase of new PCs from Dell Technologies in the amount of \$22,910.82 | Motion  | ___ | ___ | ___ | ___ | ___ |
|  | 2nd     | ___ | ___ | ___ | ___ | ___ |
|  | Ayes    | ___ | ___ | ___ | ___ | ___ |
|  | Noes    | ___ | ___ | ___ | ___ | ___ |
|  | Absent  | ___ | ___ | ___ | ___ | ___ |
|  | Abstain | ___ | ___ | ___ | ___ | ___ |

VI. FUTURE AGENDA ITEMS

- a) Audit Report presented by auditor in November
- b) Approval of 2022 Holidays in November
- c) Election of Board Officers in December

VII. CONSENT CALENDAR

- |         |     |     |     |     |     |
|---------|-----|-----|-----|-----|-----|
| Motion  | ___ | ___ | ___ | ___ | ___ |
| 2nd     | ___ | ___ | ___ | ___ | ___ |
| Ayes    | ___ | ___ | ___ | ___ | ___ |
| Noes    | ___ | ___ | ___ | ___ | ___ |
| Absent  | ___ | ___ | ___ | ___ | ___ |
| Abstain | ___ | ___ | ___ | ___ | ___ |

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*All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the Board or the public request specific items to be removed from the Consent Calendar for separate action.*

a) Personnel Action

1. New Hire, Cynthia Alvarez PT Page at Step 1 on the Salary Scale effective August 2, 2021.
2. New Hire, Monique Flores-Arvizu, as PT Page at Step 1 on the Salary Scale effective August 2, 2021.
3. Reclassification of Pamela Pedro to FT Librarian I at Step 1 on the Salary Scale effective September 24, 2021.
4. Merit increase for PT Page Tristen Miller to Step 2 on the Salary Scale Effective October 8, 2021.

VIII. PUBLIC HEARING – Will begin at 5:30 p.m.

- a) Presentation of Draft Trustee Area Maps and Input on Draft Maps for a Trustee Area-Based Election System

ADJOURNMENT \_\_\_\_\_

Motion	_____	_____	_____	_____	_____
2nd	_____	_____	_____	_____	_____
Ayes	_____	_____	_____	_____	_____
Noes	_____	_____	_____	_____	_____
Absent	_____	_____	_____	_____	_____
Abstain	_____	_____	_____	_____	_____